

**Parish Clerk**

Mrs R A Hughes FSLCC
The Glebe
4 High Street
Sutton
Ely
Cambs
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NOTICE OF MEETING:**TIME:****DATE:****VENUE:****Full Council****7.30pm****Tuesday 26th February 2019****The Pavilion, The Brook Sutton**

Dear Sir/Madam

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Mrs R Hughes
Clerk to Sutton Parish Council
20th February 2019

MEMBERS

15

QUORUM:

5

A G E N D A

167/19 To receive and note apologies for absence.

168/19 To receive declarations of interest

- a) Councillors to declare any personal interest in any items on the agenda
- b) Councillors to declare any prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- c) Councillors to declare any pecuniary interest in any items on the agenda.

169/19 Public Participation

To adjourn the meeting for up to 10 minutes to allow any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at that meeting.

170/19 Matters for Information only.

- i) Clerk to update on LHI Scheme.
- ii) Letter from ECDC regarding erection of a post and rail fence at Mill Field.

171/19 To approve the minutes of the meeting of Council held on 22nd January 2019 (Enclosed)

172/19 To receive County and District Councillor reports.

- a) County Council Report – Cllr L Dupre. (Enclosed)
- b) District Council Report – Cllr L Dupre. (Enclosed)
- c) District Council Report – Cllr L Stubbs. (Enclosed)
- d) Councillor Questions.

173/19 To receive and note the Resolution Action chart (Enclosed)

174/19 Planning

1. Planning Approvals

- i) 18/01692/FUL. Charringtons Solid Fuel Crown Yard. Siting of 5 storage containers and repositioning of approved storage building.

2. Planning Refusals

- i) 18/01658/ARN. North Farm, The Gault. To convert existing agricultural unit to a dwelling, including any associated building works.

3. Planning Applications

- i) 18/01431/FUL. 50 High Street. Part demolition and conversion/extension of existing workshop/garage to form double garage plus relocation of vehicular access. – Amendment-replace originally proposed timber fence with reclaimed bricks.
- ii) 18/01600/FUL. 67 High Street. Construction of a detached dwelling and demolition of outbuilding. Amendment – access rearrangement.
- iii) 18/01815/OUT Site south of 9 – 13 The Row. Outline planning permission for the erection of 6 x dwellings with all matters reserved apart from access.
- iv) 18/01817/OUM. Land opposite 142 The Row. Outline planning permission for the erection of 20 x dwellings. (Including 30% affordable) with all matters reserved apart from access.
- v) 19/00197/VARM. Site north-west of Mepal Outdoor Centre. To vary conditions of previously approved 14/00204/FUM for erection of anaerobic digester plant with maize clamps, involving construction of a new access and formation of a surface water reservoir at land east of Greys Farm.

4. Tree work applications and consents

- i) 10 Sutton Park. Consent. 1 x Oak – crown reduce.
- ii) 2 Windmill Lane. Consent. 3 x Sycamore – Fell 2 x bay crown reduce.

175/19 Finance

1. Finance and Control Working Party.

- a) To receive notes from the meeting of 11th February 2019. (Enclosed)
- b) To receive and note the Internal Auditor Report (Enclosed).
- c) To receive and approve the Financial Risk Management Assessment. (Enclosed).

2. To approve payments

a)	<u>Online Payments</u>		
	February	Salary payments & expenses	£5491.34
	LGSS	Pension	£1120.00
	Veolia ES (UK) Ltd	Easi-bins	£138.67
	The Copier Warehouse	Photocopying	£85.06
	TSO Host	Website hosting	£41.99
	Cambs ACRE	Membership Fee	£57.00
	Briar Security Ltd	CCTV monitor	£150.00
	Canalbs Ltd	Internal Audit	£116.15
	ESPO Ltd	Cleaning materials	£242.93
	MA Cleaning services	Glebe – window Clean	£30.00
	East Cambs Trading Co Ltd	Play park inspection	£30.00
	Cambs County Council	Street lighting energy	£527.02
	SLCC Enterprises Ltd	Conference/training	£385.40
	Sutcliffe Play	Part for play area	£229.45
	Parish Online	Annual fee	£72.00
	MAN Construction	Repair manhole cover	£99.60

b) Direct Debits

The Peoples Pension	Pension	£32.06
Volkswagen Leasing	Van Lease	£242.99
Total Gas & Power	Gas – The Glebe	£201.21
Total Gas & Power	Gas – Pavilion	£90.04
SSE	Electric- Glebe	£99.58
SSE	Electric – Floodlights	£12.41
SSE	Electric – Glebe	£129.79
SSE	Electric – Glebe	£28.41

c) Cheques

Petty Cash	Petty Cash	£150.00
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3. Grant application.

1. To receive grant application from Sutton Cricket Club. (Enclosed)
2. To discuss and approve grant.

176/19 The Connections (Youth) Bus

1. Clerk to report on term attendance on the bus.

177/19 Tree Survey and maintenance report quotations.

1. To receive report from the clerk on tree surveys.
2. To consider and agree quotation.

178/19 Emergency Plan (Enclosed)

1. Emergency Plan working party to update on Emergency Plan.
2. To approve to adopt Plan with date to go 'live'.

179/19 Airfield on Britain Conservation Trust (ABCT) – Mepal Airfield. (Enclosed)

1. To receive correspondence from ABCT regarding proposal for commemorative memorial.
2. To consider and approve memorial.

180/19 To receive reports from Management Committees and working parties.

1. Village Hall Management Committee. (Enclosed)
2. Neighbourhood Plan working party (Enclosed)

181/19 Diary Dates

21st March 2019 – Glebe Management Committee

182/19 Date of Next Meeting(s)

Personnel Committee Meeting – 12th March 2019
Annual Meeting of the Electorate – 21st March 2019
26th March 2019 – Full Council.

Members of the public and press are welcome to attend the meeting.