

SUTTON PARISH COUNCIL

Clerk: Mrs R A Hughes. The Glebe, 4 High Street, Sutton, Ely, Cambs, CB6 2RB.
Tel: 01353 777189 Email. office@sutton-cambs-pc.gov.uk

NOTICE OF MEETING: Personnel Committee
TIME: 7.30pm
DATE: Tuesday 1st August 2023
VENUE: The Spencer Room, The Glebe, Sutton.

Dear Sir/Madam

All members of the Personnel Committee of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Signed  Clerk to the Council
26th July 2023

MEMBERS Mr M Inskip Mr B Browne Mr L Jordan
Mr A Newton Mr M Butler Mr N Oakland

QUORUM: 3 Members

A G E N D A

15/23 To Elect a Chairman for the Personnel Committee

16/23 To Elect a Vice-Chairman for the Personnel Committee

17/23 To receive apologies for absence.

Mr M Butler

18/23 To receive declarations of interest.

- a) Councillors to declare any personal interest in any items on the agenda.
- b) Councillors to declare any prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- c) Councillors to declare any pecuniary interest in any items on the agenda.

19/23 To approve minutes of meeting of 24th January 2023 (attached)

20/23 Public Participation.

To adjourn the meeting for up to 10 minutes to allow any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at that meeting.

21/23 It is hereby resolved in accordance with section 1 (2) of the Public Bodies (Admission to Meeting) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted at agenda items 21/23 it is advisable in the public interest that the public and press be temporarily excluded from this meeting and are herewith instructed to withdraw.

1. Report on staff resignations. (To be tabled at meeting)
2. Council to consider the recruitment process to fill the vacancies.