


SUTTON PARISH COUNCIL

Clerk: Mrs R A Hughes. The Glebe, 4 High Street, Sutton, Ely, Cambs, CB6 2RB.
Tel: 01353 777189 Email. office@sutton-cambs-pc.gov.uk

NOTICE OF MEETING: Personnel Committee
TIME: 7pm
DATE: Tuesday 24th January 2023
VENUE: The Pavilion, The Brook, Sutton.

Dear Sir/Madam

All members of the Personnel Committee of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Signed.....  Clerk to the Council
18th January 2023

MEMBERS Mr M Inskip Mr B Browne Mr L Jordan
Mr B Watson Mr A Newton

QUORUM: 3 Members

A G E N D A

10/23 To receive apologies for absence.

11/23 To receive declarations of interest.

- a) Councillors to declare any personal interest in any items on the agenda.
- b) Councillors to declare any prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- c) Councillors to declare any pecuniary interest in any items on the agenda.

12/23 To approve minutes of meeting of 27th September 2022 (attached)

13/23 Public Participation.

To adjourn the meeting for up to 10 minutes to allow any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at that meeting.

14/23 Facilities Caretaker Position

- a) To receive report from the Clerk on vacant position.
- b) To discuss and approve job specification (Delegated Power)