



Parish Clerk
Mrs R A Hughes FSLCC
The Glebe
4 High Street
Sutton
Ely
Cambs
CB6 2RB

Tel: 01353 777189
Email: office@sutton-cambs-pc.gov.uk

NOTICE OF MEETING: Full Council
TIME: 7.30pm
DATE: 24th May 2022
VENUE: The Pavilion, The Brook, Sutton.

Planning applications: All applications can be viewed at www.eastcambs.gov.uk/online-applications/, then putting the application number in the search bar.

Dear Sir/Madam

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Mrs R Hughes
Clerk to Sutton Parish Council
18th May 2022

MEMBERS 15 QUORUM: 5

A G E N D A

20/22 To receive and note apologies for absence.

Mrs S Partington

21/22 To receive declarations of interest

- a) Councillors to declare any personal interest in any items on the agenda
- b) Councillors to declare any prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- c) Councillors to declare any pecuniary interest in any items on the agenda.

22/22 Public Participation

To adjourn the meeting for up to 10 minutes to allow any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at that meeting.

23/22 Rebecca Smith - Vistry Homes – To present information relating to phase 2, Land at Mepal Road Development.

24/22 To approve the minutes of the meeting of Council held 10th May 2022 (Attached)

25/22 Matters for information only

1. Invitation to round table with Police and Crime commissioner – 27th June 2022 (Attached)
2. The Combined Authority – Have your say on transport in Cambridgeshire and Peterborough (Attached)

26/22 To receive and note the Project Chart and Action Plan (attached)

27/22 To receive reports in relation to Sutton from:

1. Cllr Lorna Dupre – Cambridgeshire County Council (attached)
2. Cllr Lorna Dupre & Cllr Mark Inskip – East Cambridgeshire District Council (attached)

28/22 Finance

1. To approve payments.

Online Payments

May	Salaries & expenses	£7,343.50
May	Cambs Pension Fund	£824.47
Truelink Ltd	Grass cutting	£517.96
Vision ICT	Website host/support	£342.00
Playsafety Ltd	Rospa Inspection	£121.80
Veolia Ltd	Easi-bins	£102.63
The Copier Warehouse	Photocopying	£92.21
ESPO	Cleaning/Office supplies	£101.30
Sutton Feast	Donation	£2,029.75
Paintbox Pre-School	Donation	£152.17
Sutton Open Spaces	Donation	£180.00
Briar Security	Glebe - Alarm	£161.40
Whizzle	Caretaker uniform	£51.30
Centradata Ltd	Support/email host	£85.08
MetroRod	Glebe drain cleaning	£114.00
Pecks	H & S Clothing	£52.99
Ikonic Lifts Ltd	Glebe lift survey	£285.60
Johnson & Baker	Bench installation	£1764.00
1 st Sutton Scouts	Timebank event food	£250.00
Mrs Mayo	War memorial plants	£24.49
HMRC	Tax & NIC	£3493.00

Direct Debits

B & CE	Peoples Pension	£178.85
Wavenet	Mobile phones	£109.20
Volkswagen FS	Van lease	£242.99
Southern Electric	Street light electric	£97.41
ECDC	Non-domestic Rates	£595.00
Pozitive Energy	Floodlights	£12.32
Pozitive Energy	Pavilion – Gas	£163.03
Pozitive Energy	Glebe – Gas	£95.39
Pozitive Energy	Pavilion – Electric	£120.59
Pozitive Energy	Glebe – Electric	£105.16

2. Year End Annual return and year end accounts for year ending March 2022.

1. To approve Year End Accounts – 31st March 2022 (Attached)
 - a) To approve Year End Earmarked Reserves.
 - b) To approve General Reserve balance.
 - c) To approve Year End Accounts.
2. Annual Return – Year End 31st March 2022 (Attached)
 - a) Section 1 – To complete and approve the annual governance statements 1 to 9.
 - b) Section 2 – To approve the statement of accounts as presented by the RFO.
 - c) To note internal audit.
 - d) To confirm the dates of public rights.

1. Planning Applications

- i) 22/00510/FUL. 4 Darbys Yard Sutton. Construction of two storey side extension
- ii) 22/00495/FUL. 22 Pound Lane Sutton. Erect replacement conservatory to rear of property with window and door alterations
- iii) 22/00457/FUL. 68 Bellairs Sutton. Proposed ground floor rear and side extension
- iv) 22/00464/FUL. 39 Mill Field Sutton. Proposed single storey side extension
- v) 22/00421/LBC. Rectory Farm 6 Station Road Sutton. Replacement windows (as indicated on drawings)
- vi) 22/00507/RMM. Land Adjacent 43 Mepal Road Sutton. Reserved matters for layout, scale, appearance and landscaping of 164 dwellings (excludes self-build plots), internal roads, parking, open space, landscaping, sustainable urban drainage and ancillary infrastructure pursuant to 19/01707/OUM.
- vii) 22/00580/RMM. Land South Of Straw Burning Plant Elean Business Park Sutton. Reserved matters of previously approved 11/00452/OUM for Application to replace extant planning permission (07/01429/OUM) for Outline planning permission for data centre buildings (Class B1) up to 65,000 sqm together with associated services, offices, infrastructure, car parking and landscaping at the Elean Business Park.

2. Planning Approvals

- i) 21/00791/FUL. Cherry Cottage 67 The Row Sutton. Erection of new house and garage with associated works, following demolition of existing buildings
- ii) 22/00262/FUL. 130 St Andrews Close Sutton. Construction of two storey rear extension
- iii) 21/01794/FUL. The Anchor Bury Lane Sutton. Change of use from Public House to flexible E[b] (Cafe), C1 (Guest House) and Sui Generis (Public House), associated alterations and infrastructure
- iv) 22/00058/ADI. 21 Ely Road Sutton. Installation of externally illuminated fascia and projection sign – Retrospective
- v) 21/01721/FUL. 127 High Street Sutton. Proposed two storey rear extension
- vi) 22/00216/FUL. 85 The Row Sutton. Demolition of existing single-storey extension and erection of single-storey side extension, single-storey front extension and new access

3. Tree Consents

- i) 22/00233/TPO. West Lodge 125 High Street Sutton. T1 -T7 - Yew - Crown raise to 8 ft from ground level

4. Planning Withdrawals

- i) 21/01329/FUL. 107 The Row Sutton. Proposed lake and associated works

5. Planning Refusal

- i) 21/01332/FUL. Poplar Hall Farm The Gault Sutton. New detached outbuilding for storage and security

6. East Cambridgeshire Local Plan Single Issue Review (SIR) – Proposed submission consultation – 3rd May to 13th June 2022 (Attached)

30/22 Committees and Working Parties

1. Finance Working Party -

- a) To receive notes of the working party – 16th May 2022 (attached)

2. Cambridgeshire Crime Stoppers.

- a) To appoint members to the Cambridgeshire Crime Stoppers (Deferred from previous meeting).

31/22 LHI and PFLHI applications.

1. To receive report from the Clerk on the LHI application for The Brook.
2. To receive report from the Clerk on the PFLHI application for 20mph speed limits.
 - a) To consider continuing with the application or wait for CCC speed reductions.

32/11 ROSPA Play Park Report

1. To receive report on the play park at Stirling Way. (attached)
2. To receive report on actions relating to the report.

33/22 Diary Dates

Saturday 28th May 2022 – Annual Litter pick

34/22 Date of Next Meeting(s)

28th June 2022

Members of the public and press are welcome to attend the meeting.