



Parish Clerk

Mr Philip Harty
The Glebe
4 High Street
Sutton
Ely
Cambs
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NOTICE OF MEETING:

TIME:

Full Council

7.30pm

DATE:

24th June 2025

VENUE:

The Pavilion, The Brook, Sutton.

Planning applications: All applications can be viewed at www.eastcambs.gov.uk/online-applications/, then putting the application number in the search bar.

Dear Sir/Madam

A Meeting of Sutton Parish Council¹ will be held on Tuesday 24th June 2025 at 7.30pm at: The Pavilion, The Brook, Sutton.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

The meeting is open to members of the public (including the press) unless stated otherwise in accordance with the Public Bodies (Admissions to Meetings) Act 1960.

Philip Harty

Mr Philip Harty
Clerk to Sutton Parish Council
18th June 2025

MEMBERS: 15

QUORUM: 5

Vacancies: 6

A G E N D A

042/25 To receive and note apologies for absence.

043/25 To receive declarations of interest

- a) Councillors to declare any personal interest in any items on the agenda
- b) Councillors to declare any prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- c) Councillors to declare any pecuniary interest in any items on the agenda.

044/25 Public Participation

To adjourn the meeting for up to 10 minutes to allow any members of the public and Councillors declaring a prejudicial interest to address the meeting **in relation to the business to be transacted at that meeting.**

045/25 To approve the minutes of the meeting of Council held on 20th May 2025 (Attached)

046/25 To Consider the Co Option of One Parish Councillor

¹ Local Government Act 1972, schedule 12, paragraph 7 (2).

047/25 To receive and note the Project Chart and Action Plan (attached)

048/25 To receive reports in relation to Sutton from:

1. Cllr Lorna Dupre – Cambridgeshire County Council
2. Cllr Lorna Dupre & Cllr Mark Inskip – East Cambridgeshire District Council

049/25 Finance

1. To approve payments.

Online Payments

June 2025	Salaries & expenses	£8276.17
June 2025	Cambs Pension Fund	£809.19
Veolia Ltd	Easi-bins	£182.95
The Copier Warehouse	Photocopying	£134.01
Briar Security	Alarm Maintenance	£407.40
Sutton Tree Services	Tree Removal - Paddock	£480
SLCC	Training	£99.83
TrueLink Ltd	Grass Cutting April/May	£693.80
Centra Data	Computer Support/Microsoft	£76.68
Daniel Lawrence	Community Room Taps	£451.68
ESPO	Office/Cleaning Supplies	£55.56
BT	Quarterly Invoice	£544.49
Fenland Fire Appliance	Fire Extinguishers	£324.42
MS Electrical	Emergency Lights	£552
Twin Motor Co.	Van Service/MOT	£161.65
PolyGlaze	Replace Pavilion Window	£102
Ikonic Lifts	Service	£202.25
Finding Fitness	Climbing Wall	£8580

Direct Debits

ECDC	Non-domestic rates	£717
Lloyds	Multipay	£277.51
O2	Mobile Phones	£102
DRAX	Street Lights	£127.13
DRAX	Pavilion Electric	£122.80
DRAX	Glebe Electric	£333.60
British Gas	Glebe Gas	£31.11
British Gas	Pavilion Gas	£233.32
B & CE	Peoples Pension	£286.37
HMRC	Tax & NIC	£1974.24
Wave	Water Rates Glebe/Pavilion	£322.59

051/25 Sports and Recreation Working Party

To Be Noted Only

052/25 Planning

1. Planning approvals/Refusals –
Proposal: Extensions to front and side, garage conversion, new windows and doors,
internal and external alterations
Location: The Bungalow 1 The Close Sutton Ely Cambridgeshire
Reference: 25/00075/FUL - REFUSED
2. Appeals/Variations – None
3. Planning Applications – None

4. Tree Consents –

Proposal: T1 Conifer - Crown lift over driveway of number 4 to approximately 3-3.5 metres from ground level

Location: Rathmore 2 Station Road Sutton Ely Cambridgeshire

Reference: 25/00486/TRE - GRANTED

053/25 S106 Agreement for Land Adjacent to 43 Mepal Road

Discuss options with S106 agreement and other offers from Developers.

054/25 Signage for Awareness of Horses

To Consider new signage to make highway users aware of horses

- a. Provision of signs – Purchase or obtained free if possible.
- b. Location of signs – along High St and Bury Lane.
- c. Maintenance and relocating signs – Parish Staff or Volunteers.

055/25 It is hereby resolved in accordance with section 1 (2) of the Public Bodies (Admission to Meeting) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted at agenda items 055/25/a and 055/25/b it is advisable in the public interest that the public and press be temporarily excluded from this meeting and are herewith instructed to withdraw.

- a. To discuss and approve the end of the Probationary Period for Facilities Caretaker
- b. To discuss and approve pay band rise for Clerk in line with contract and completion of CiLCA.

056/25 Matters as Agenda Items for Future Consideration

No Decision can be Made Under This Item²

Any items for consideration for next Full Council Meeting to be sent to Clerk by the 15th July 2025

057/25 Date of Next Full Council Meeting(s)

22nd July 2025 - Full Council

19th August 2025 - Full Council

23rd September 2025 – Full Council

21st October 2025 - Full Council

Members of the public and press are welcome to attend the meeting.

² Local Government Act 1972, s12 10(2) (b)