



## Parish Clerk

Mr Philip Harty  
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### NOTICE OF MEETING:

TIME:

Full Council

7.30pm

DATE:

25<sup>th</sup> March 2025

VENUE:

The Pavilion, The Brook, Sutton.

Planning applications: All applications can be viewed at [www.eastcambs.gov.uk/online-applications/](http://www.eastcambs.gov.uk/online-applications/), then putting the application number in the search bar.

Dear Sir/Madam

A Meeting of Sutton Parish Council<sup>1</sup> will be held on Tuesday 25th March 2025 at 7.30pm at: The Pavilion, The Brook, Sutton.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

The meeting is open to members of the public (to include the press) unless stated otherwise in accordance with the Public Bodies (Admissions to Meetings) Act 1960.

Mr Philip Harty  
Clerk to Sutton Parish Council  
19<sup>th</sup> March 2025

MEMBERS: 15

QUORUM: 5

Vacancies: 6

### A G E N D A

**170/25 To receive and note apologies for absence.**

**171/25 To receive declarations of interest**

- a) Councillors to declare any personal interest in any items on the agenda
- b) Councillors to declare any prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- c) Councillors to declare any pecuniary interest in any items on the agenda.

**172/25 Public Participation**

To adjourn the meeting for up to 10 minutes to allow any members of the public and Councillors declaring a prejudicial interest to address the meeting **in relation to the business to be transacted at that meeting.**

**173/25 To approve the minutes of the meeting of Council held on 25<sup>th</sup> February 2025 (Attached)**

**174/25 To receive and note the Project Chart and Action Plan (attached)**

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<sup>1</sup> Local Government Act 1972, schedule 12, paragraph 7 (2).

**174/25 To receive reports in relation to Sutton from:**

1. Cllr Lorna Dupre – Cambridgeshire County Council
2. Cllr Lorna Dupre & Cllr Mark Inskip – East Cambridgeshire District Council

**175/25 Finance**

**1. To approve payments.**

Online Payments

March 2025	Salaries & expenses	£8543.81
March 2025	Cambs Pension Fund	£890.11
Veolia Ltd	Easi-bins	£177.53
The Copier Warehouse	Photocopying	£101.96
SSE	Elec	£TBC
SSE	Gas	£TBC
SLCC	Training	£170
TrueLink Ltd	Grass Cutting	£346.90
Centra Data	Computer Support/Microsoft	£202.15
Ely Skips	Skip Hire	£164
R Harrison	Grave Test Dig	£150
Timebanking UK	Annual Membership	£150
Premier Education	Holiday Sports	£2400
ESPO	Office/Cleaning Supplies	£159.54
BT	Phone	£548.07

Direct Debits

ECDC	Non-domestic rates	£0
Lloyds	Multipay	£160.62
O2	Mobile Phones	£91.20
SSE	Street Lights	£249.08
B & CE	Peoples Pension	£186.55
HMRC	Tax & NIC	£1827.04
Wave	Water Rates	£297.44
PWLB	Loan	£6806.25

**176/25 Finance Report (attached)**

- a. Financial and Investment Risk Assessment (attached)

To consider and adopt.

- b. Effectiveness of the Internal Auditor report (attached)

To consider and adopt.

**177/25 Planning**

1. Planning approvals – NONE
2. Appeals/Variations – NONE
3. Planning Applications – NONE
4. Tree Consents – To Be Noted Only
  - a. Proposal: T1 Cedar - Crown reduce by approximately 2-3 metres.  
T2 - Lime - Reduce height to previous cuts by approximately 3 metres.  
Location: 1 Windmill Lane Sutton Ely Cambridgeshire CB6 2RD  
Reference: 25/00124/TRE - APPROVED

**178/25 Traffic and Transport Working Party (attached)**

- a. Submission of 20mph scheme – Full Council to consider.
- b. Review quotes for footpath between St Andrews Close and the Orchards.  
Quote 1 - £7320 + VAT  
Quote 2 - £8475.20 + VAT

**179/25 Defib at the Chequers.**

Consider adoption of newly installed Defib at the Chequers Public House.

**180/25 Sutton Ladies Cricket Team Grant Application (attached)**

Council to discuss and approve.

**181/25 Dates to Note**

4<sup>th</sup> April 2025 Charlotte Cane MP Community Meeting  
15<sup>th</sup> April 2025 Community Safety Forum  
Annual Newsletter to go out in July 2025

**182/25 Matters as Agenda Items for Future Consideration**

No Decision can be Made Under This Item<sup>2</sup>

**183/25 Date of Next Full Council Meeting(s)**

22<sup>nd</sup> April 2025 – Full Council  
6<sup>th</sup> May 2025 – Meeting of Electorate  
20<sup>th</sup> May 2025 – Full Council and Annual Parish Council Meeting  
24<sup>th</sup> June 2025 - Full Council  
22<sup>nd</sup> July 2025 - Full Council

**Members of the public and press are welcome to attend the meeting.**

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<sup>2</sup> Local Government Act 1972, s12 10(2) (b)