



Parish Clerk

Mr Philip Harty
The Glebe
4 High Street
Sutton
Ely
Cambs
CB6 2RB

Tel: 01353 777189

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NOTICE OF MEETING:

Full Council

TIME:

7.30pm

DATE:

28th January 2025

VENUE:

The Pavilion, The Brook, Sutton.

Planning applications: All applications can be viewed at www.eastcambs.gov.uk/online-applications/, then putting the application number in the search bar.

A Meeting of Sutton Parish Council¹ will be held on Tuesday 28th January 2025 at 7.30pm at: The Pavilion, The Brook, Sutton.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

The meeting is open to members of the public (to include the press) unless stated otherwise in accordance with the Public Bodies (Admissions to Meetings) Act 1960.

Dear Sir/Madam

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Mr Philip Harty
Clerk to Sutton Parish Council
23rd January 2025

MEMBERS: 15

QUORUM: 5

Vacancies: 7

A G E N D A

136/25 To receive and note apologies for absence.

137/25 To receive declarations of interest

- a) Councillors to declare any personal interest in any items on the agenda
- b) Councillors to declare any prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- c) Councillors to declare any pecuniary interest in any items on the agenda.

138/25 Public Participation

To adjourn the meeting for up to 10 minutes to allow any members of the public and Councillors declaring a prejudicial interest to address the meeting **in relation to the business to be transacted at that meeting.**

139/25 To Consider the Co Option of ONE Parsh Councillor.

140/25 To approve the minutes of the meeting of Council held on 10th December 2024 (Attached)

141/25 Community Safety Forum Presentation

142/25 To receive and note the Project Chart and Action Plan (attached)

¹ Local Government Act 1972, schedule 12, paragraph 7 (2).

143/25 To receive reports in relation to Sutton from:

1. Cllr Lorna Dupre – Cambridgeshire County Council
2. Cllr Lorna Dupre & Cllr Mark Inskip – East Cambridgeshire District Council

144/25 Finance**1. To approve payments.**Online Payments

| | | |
|----------------------|----------------------------|----------|
| January 2025 | Salaries & expenses | £8838.92 |
| January 2025 | Cambs Pension Fund | £890.11 |
| Veolia Ltd | Easi-bins | £168.55 |
| The Copier Warehouse | Photocopying | £117 |
| SSE | Elec | £319.43 |
| SSE | Gas | £1022.44 |
| Gowing and Hunt | Cooker Install Pavilion | £192 |
| SLCC | Membership | £240 |
| TrueLink Ltd | Grass Cutting | £330.40 |
| Centra Data | Computer Support/Microsoft | £270.19 |
| MS Electrical | Light Repair/PAT Test | £64 |
| Rialtas | Training | £84 |
| BT | Phone | £407.93 |
| Parish Online | Membership | £108 |
| Cambs ACRE | Membership | £86.40 |
| ESPO | Cleaning/Office Supplies | £136.62 |
| CAPALC | Budget/Administration | £157.50 |
| TJ Flooring | Entrance Mat Glebe | £50 |

Direct Debits

| | | |
|---------|--------------------------|----------|
| ECDC | Non-domestic rates (Jan) | £645 |
| Lloyds | Multipay | £43.29 |
| Wavenet | Mobile Phones | £125.89 |
| SSE | Street Lights | £249.08 |
| B & CE | Peoples Pension | £206.47 |
| HMRC | Tax & NIC | £1850.70 |
| ICO | Registration | £35 |

145/25 Finance Working Party Report

To receive notes from the meeting of 21st January 2025 (attached)

146/25 Planning

1. Planning approvals –
 - a. Installation of an air source heat pump – 7 Stimpson St, Sutton. 24/01112/FUL APPROVED – To be noted only.
 - b. New Front Door to the adopted highway – 6 Garden Close, Sutton. 24/01166/FUL APPROVED – To be noted only
2. Appeals/Variations –
 - a. Relocation of septic tank previously approved 24/0001/FUL The Orchards, Sutton. 24/01233/VAR – Variation APPROVED – To be noted only.
3. Planning Applications –
 - a. Outline application 2 dwellings (re submission of 22/01044/OUT). 44 The Row, Sutton. Ref 24/01345/OUT.
4. Tree Consents –
 - a. T1 Silver Birch 8 High Street, Sutton 24/00765/TPO. Consent given – To be noted only
 - b. T1 Birch 56 High Street, Sutton. Remove Birch and replace with Rowan 24/01237/TRE. Consent given – To be noted only

147/25 Consider and Approve Insurance for 2025/26 (Comparison Information Attached)

Quote 1 £5950.49 cost for 1 yr deal and 3 yr deal
Quote 2 £6182.78 1 Yr Deal. £5596.71 3 Yr Deal
Quote 3 £Not Yet Received

148/25 Update: Solar Panels at The Glebe

Awaiting outcome of Grant Application – to be noted only.

149/25 Fenland Sustainability Appraisal Scoping Report Consultation

To Consider and discuss response.

150/25 Update: Bowls Club Footpath.

Awaiting outcome of Grant Application – to be noted only.

151/25 EV Chargers – Update (attached)

To Consider and Approve

152/25 Consider and Approve New Phone Contract.

153/25 Consider Grant Application (Attached)

Grant application from Sutton Feast

154/25 Government Consultation: ‘Strengthening The Standards and Conduct Framework For Local Authorities in England’

To Consider and discuss response.

155/25 Matters as Agenda Items for Future Consideration

No Decision can be Made Under This Item²

155/25 Date of Next Meeting(s)

25th February 2025 – Full Council
25th March 2025 – Full Council
22nd April 2025 - Full Council
6th May 2025 – Meeting of the Electorate
20th May 2025 – Annual Meeting of Parish Council and Full Council Meeting

Members of the public and press are welcome to attend the meeting.

² Local Government Act 1972, s12 10(2) (b)