

Parish Clerk Mr Philip Harty The Glebe 4 High Street Sutton Ely

Cambs CB6 2RB

Tel: 01353 777189

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NOTICE OF MEETING:

Full Council

TIME:

7.30pm

DATE:

24th September 2024

VENUE:

The Glebe Hall, 4 High Street, Sutton.

Planning applications: All applications can be viewed at www.eastcambs.gov.uk/online-applications/, then putting the application number in the search bar.

Dear Sir/Madam

All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting as set out below.

Mr Philip Harty Clerk to Sutton Parish Council 18th September 2024

MEMBERS

15

QUORUM:

5

AGENDA

075/24 To receive and note apologies for absence.

076/24 To receive declarations of interest.

- a) Councillors to declare any personal interest in any items on the agenda
- b) Councillors to declare any prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- c) Councillors to declare any pecuniary interest in any items on the agenda.
- d) To consider written requests from Members for dispensations.

077/24 Public Participation

To adjourn the meeting for up to 10 minutes to allow any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at that meeting.

078/24 Closed Session - Discuss Complaint.

Public to be asked to leave meeting whilst discussed. Will be readmitted after item.

079/24 To approve the minutes of the meeting of Council held on 20th August 2024 (attached)

080/24 To receive and note the Project Chart and Action Plan (attached)

081/24 To receive reports in relation to Sutton from:

1. Cllr Lorna Dupre – Cambridgeshire County Council

082/24 Finance

1. To approve payments. Up to and including 18/9/24

Online Payments September September TrueLink Veolia Ltd The Copier Warehouse CentraData ESPO SSE Nurture Landscapes Ely Skip Hire Sutton Garden Services Gordon Ellis & Co The Sign Shed Ace Fire & Security	Website/Domain Office/Cleaning Materials Elec Verges Skip	£8016.49 £789.15 £660.80 £162.62 £112.32 £78.19 £67.50 £472.06 £702.60 £180 £250 £280.04 £18.39 £211.68
ECDC Lloyds Wavenet SSE B & CE HMRC BT Wave PWLB	Non-domestic rates (Sept) Multipay Mobile Phones Street Lights Peoples Pension Tax & NIC Phones Water Rates Loan	£645 £280.53 £125.89 £257.63 £173.61 £1584.60 £3862.45 £179.68 £6967.50

083/24 Planning

Direct Debits

- 1. Planning approvals None
- 2. Appeals None
- 3. Planning Applications -

Proposal: Driveway and alterations to the plot

Location: 39 The Row Sutton Ely Cambridgeshire CB6 2PD

Reference: 24/00683/FUL - Refused by Planning - to be noted only.

1. Tree Consents - None

084/24 Consider Switching Energy Providers (attached)

085/24 Cambs Acre (Attached)

Review/Discuss Presentation by Cambs Acre.

086/24 Community Safety Forum (attached)

Discuss information

087/24 Bowls Club Footpath Quotations (attached)

Discuss Quotes

088/24 EV Charge Point Update (attached)

089/24 New Ovens for The Glebe and Pavilion.

Discuss type of oven and approve purchase.

090/24 Date of Next Meeting(s)

22nd October 2024 26th November 2024 10th December 2024 14th January 2025 Budget & Precept 28th January 2025

Members of the public and press are welcome to attend the meeting.

SUTTON PARISH COUNCIL

Minutes of the meeting of Sutton Parish Council held on 20th August 2024 at 7.30pm in The Glebe Hall, 4 High Street, Sutton.

Present:

Mr B Browne (Chair)

Mr B Goodjohn

Mr M Butler

Mr N Oakland

Mrs S Partington

Public: Cllr L Dupre & three members of public

Mr L Jordan

Deputy Clerk: Mrs M Gilbert

Clerk: Mr P Harty

062/24 To receive and note apologies for absence.

Apologies received and noted Mr M Inskip and Mr A Newton

063/24 To receive declarations of interest.

- a) Councillors to declare any personal interest in any items on the agenda
- b) Councillors to declare any prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- c) Councillors to declare any pecuniary interest in any items on the agenda.
- d) To consider written requests from Members for dispensations.

None declared

064/24 Public Participation

To adjourn the meeting for up to 10 minutes to allow any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at that meeting.

One member of the public raised concerns and objections to planning application 070/24 3B – Grange Farm, 83C, The Row 24/00677/FUL New garage and workshop. Council to comment on matter under minutes 070/24 3B.

065/24 Presentation By ACRE

The presentation by Gary Roffey on affordable housing was well received and gave full information on benefits to the village and offered their services. Clerk to add to next month's agenda to discuss further.

066/24 To approve the minutes of the meeting of Council held on 17th July 2024 (attached)

It was proposed by Mr B Browne, seconded by Mr B Goodjohn and resolved following a vote of 5 for and 1 abstention to approve the minutes of the meeting of Council held on the 23rd July 2024.

067/24 To receive and note the Project Chart and Action Plan (attached)

Noted by Parish Council, no comments.

068/24 To receive reports in relation to Sutton from:

- 1. Cllr Lorna Dupre Cambridgeshire County Council
- 2. Cllr Lorna Dupre & Cllr Mark Inskip East Cambridgeshire District Council

Cllr Lorna Dupre advised the Combined Authority Board has decided to proceed with proposals for a bus franchising scheme, in the hope of improving bus services in Cambridgeshire.

Cllr Lorna Dupre advised that Sutton Fire Station is continuing their recruitment drive and actively making public aware of their services. No final decision to the future of the closure until at least summer 2025.

Cambridgeshire Council and East District Council have given reports to Parish Council which will be displayed on the website.

069/24 Finance

It was proposed by Mr B Browne, seconded by Mr B Goodjohn and approved unanimously to approve the following payments.

1. To approve payments. Up to and Including 14/8/24

Online Payments		
May	Salaries & expenses	£8016.89
May	Cambs Pension Fund	£789.16
CAPALC	Internal Audit	£93.80
TrueLink	Grass Cutting	£330.40
Veolia Ltd	Easi-bins	£188.57
The Copier Warehouse	Photocopying	£118.81
CentraData	Website/Domain	£78.19
Fenland Fire App	Fire Blankets	£14
ESPO	Office/Cleaning Materials	£63.78
SSE	Elec	£472.06
Nurture Landscapes	Verges	£83.16
The Sign Shed	Motorbike Signs	£17.49
SLCC	Training	£60
Open Spaces Grp	Grant	£100
Sutton PPC	Pepperpot	£60
Notice Brd Co	Glebe Notice Board	£578.38
Gallagher	Van Insurance	£659.83
R Harrison	Test for Grave Depth	£125
Acacia Tree Surgery	Annual Survey	£780
No Butts Bin Co	Picnic Tables	£1656
ECDC	Non demostic rates (August)	0045
Lloyds	Non-domestic rates (August)	£645
Wavenet	Multipay	£92.02
SSE	Mobile Phones	£125.89
B & CE	Street Lights	£249.08
HMRC	Peoples Pension	£173.61
BT	Tax & NIC	£1584.80
D1	Phones	£0

2. Approve Virement from Contingencies to Communications & PR

a. Move £568 to allow for additional Newsletter costs

It was proposed by Mr L Jordan, seconded by Mr B Goodjohn and approved unanimously to approve the move from Contingencies to Communications & PR payments

070/24 Planning

Direct Debits

- Planning approvals None
- 2. Planning Appeals -

27 Mepal Road Sutton. 24/00585/VAR. Vary Condition 1 of 22/00663/FUL. APPROVED – for note only.

3. Planning Applications -

- a. 39 The Row, Sutton. 24/00683/FUL. Alterations to Plot and Driveway
- b. Grange Farm, 83C, The Row. 24/00677/FUL. New Garage and Workshop.
- 4. Tree Consents -
 - 45 High St Sutton. 24/00621/TRE. Pollard/Crown Lift trees in back garden. APPROVED for note only.
 - 51 High Street, Sutton. 24/00622/TRE. Fell Tree. APPROVED for note only.

Council considered the application on 83C The Row, Sutton 24/00683/FUL and decided that there were serval areas for concern.

It was proposed by Mr L Jordan, seconded by Mr M Butler and approved unanimously for the Clerk to go to ECDC to highlight concerns for the planning application for 83C 24/00677/FUL.

071/24 Report From Finance Working Party (attached) - Noted

072/24 Report From Sports and Recreation Working Party

After various discussions on topics discussed in the Finance Working Party, no decisions were made. Clerk to add items to next agenda.

073/24 Defib Update

1. Clerk to Update Council

No further forward with location. Cllr Mr B Browne is meeting with the resident to discuss further actions.

074/24 Date of Next Meeting(s)

24th September 2024

22nd October 2024 26th November 2024

The meeting closed at 8.32pm

10th December 2024

14th January Budget & Precept

Any items to be considered for inclusion on the agenda for the next Full Council Meeting scheduled for 24th September 2024 must be submitted to the Clerk in writing no later than Tuesday 17th September

Signed Chairman		•••••	 ******
Date	**********		



PROJECT AND ACTION PLAN

Full Council – 24th September 2024



September 2024
SUTTON PARISH COUNCIL
The Glebe, 4 High Street, Sutton, Ely, Cambs

2024 - Sutton Parish Council Project and Action chart

As at: 20th August 2024

Completed	Complete.	To go to	working	party for	discussion.																			
Progress	Invoice received and once paid we will get the	paperwork finalised (14.10) Waiting for confirmation on ownership.	• Chased 11/1/2021	 Chased 19/01/2021 Solicitor should be making the 	final land transfer application have emailed twice to	 Other solicitor now querying Map, so awaiting further 	contact from our solicitor, the application has not	been submitted to Land Registry (14.04)	 Further chased on 28.06.21 as have heard nothing 	from the solicitors, chased again on 14/7 he is on	annual leave until 19/7 – Chase if nothing by 22 nd July	- Chased 22.7 Chased 4/8 if not contact by Monday	9th call to speak to them	16/08/2021 – Solicitors haven't heard from other sols	and have been snowed under with other work.	• 14/09/21 – Final plan received from other solicitors	and will now be sent to Land Registry to transfer the	land. Awaiting timescale from our solicitor	Melissa chased Solicitor for an update 14.10.21	 Solicitors have advised Land Registry are still taking 	almost a year to sort Transfers of Part. They have	tried to prompt/chase them but unfortunately, they	do not expedite unless you have an active sale.	25.04.22
Budge	Transfer of land to provide path between St Andrews	Close and The Orchards	Instruct Solicitor	Obtain all naperwork for solicitor.																				The second secon
Pribrity Detail	M Tran		_	_					_															
Date	27.10.20	Min	90/20/z/i																					

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	at The Row. The Litter bin as been approved, we need		
	install) Maintenance team will install bin at footpath		
	bins (SPC have to purchase – We have 1 and ECDC to		
	with confirmation on locations for litter bins and dog		
	purchase/budget for litter bins. Emailed on 17.06.21	_	
	Spoke with Darren, there was an issue with the		
	now looking to action these requests 17.03.	-	
	11/01/2021 Darren at ECDC has confirmed they are		
	Waiting to hear from ECDC – Chased 16/12 and	•	L Additional Dog and litter Bins
	TRAFFIC & TRANSPORT WP		
	declined. To go to WP.		
	Companies contacted 2 have quoted and 2 have		
	As of 13/3/24 2 quotes have been obtained. 4	•	
	Agenda in Feb 2024 – Awaiting site visits.	-	
	Clerk to obtain quotes and item to be added to	•	
	once collated.	_	
	Data and responses to be given to the TTWP to review	•	
Yes	houses the path would be used by 18 th August 2023		
163	Survey completed and sent out with Newsletter to	•	
S	Survey set up online and consultation letter prepared	•	
	at next working party meeting.		
	Traffic and Transport working Party to review options	•	
	confirmation received on 22 nd March 2023.		
	Transfer of land all completed and land registry	_	
	application, 02.03.23		
	Solicitor will look to see if they can expedite the	•	
	Land Registry ourselves, 30.11.22		
	Office to look to see if we can get details and chase		
	Chased and advised the process can take over a year,	-	
	they simply process in order, 10.08.22		
	land registry but without a sale or other dealing		
	Been advised that the solicitor has tried to prompt	•	
	year since application sent to Land registry 08.08.22		
	Melissa requested an update from solicitor as nearly a	•	

to just confirm location nr the Anchor and get back to Darren – 19/7 Confirmed with Darren, they can place bin wherever they deem suitable as long as it is nr anchor and footpath 4/8. Melissa to chase 13.10.21. Chased 13.10.21	Darren Hughes has left ECDC and Izabela has taken over. Sent further clarification of what was needed and chased several occasions.	Called on 9.3.22 and advised Izabela has left ECDC and that I should forward details to Head of the Streetscene team James Khan, he passed the details to Shaun Bradshaw – Team leader. All locations approved at meeting on 22.04.22 and advised Shaun.	Order placed for new dog bin 25.04.22, once received advise ECDC. 4/5 week delay as out of stock after ordering (17.05.22)	Change of management within ECDC Open spaces once again. New contact Luke Eilkes. 28.04.22	ECDC team came to take bins and install and could not do so due to new location at the Row (As agreed by ECDC) is on private land and the other bin could not be installed as they need a post (Which was provided to them originally). He also stated they don't have any other bins that belong to us. (We provided them with a bin and post for Tower Road)	Deputy Clerk to speak to the Open Spaces team and try and get a new location and find our missing bin. 16/06
	•	•	•	•	•	•

						•
30.06	Resident given until 11th July to raise any concerns.	potential use of the area for a new Dog Waste Bin.	the best location, letter sent to resident to advise of	The Row and 6 The Row). Outside 13 deemed to be	CCC owned verges in that area (Outside 11 and 13	CCC provided permission for bin to be installed on the

and any other potential sites - going to council and dog bins, locations identified and not permitted A report to be produced to point out current litter

Yes

reviewed and it was agreed that the Sports and Recreation Working Party will review the locations

Yes

- side of The Row and next to the Grit Bin at the bin near the bench east of 25 The Row on the south investigate the feasibility of locating an additional dog 25th July 2023, it was approved that the Clerk To
- option and awaiting ECDC authorisation to install and CCC for the location at Astley Close as only suitable 10th August – Deputy clerk, has had approval from
- Received Email from ECDC, they will not approve the
- Proposed small area opposite Astley Close Clerk has

			investigated and doubts there is enough room.	
		•	Clerk to investigate placing bin on bend of The Row.	
			SPORTS AND RECREATION WORKING PARTY	
Σ	Picnic Benches for open spaces and recreation CIL	•	Look at options of octagonal benches for park and old	
	ground		rec, preferably recycled durable plastic or metal.	
			Prices given to SRWP. More details on the costs on	
			fixing of the picnic tables requested – We need to	
			know where these are to be installed and onto what	
			ground so calculations can be made WP need to	
			provide more specific details. 4/8 – Asked working	
			party for more specific info as to what benches will be	
_			purchased, if they are going to be on hard standing or	
			grass 4/8	
		•	Clerk to get 3 quotes once WP decide	
		•	Currently on Hold	
		•	SPORTS & RECREATION WP	
_		_		_

Yes	Yes									
 Clerk to sign Non-disclosure agreement (Believ) 	 Clerk to contact Roger Taylor (Solicitor) 	 Roger Taylor emailed 15/2/24 – awaiting response. 	 Non Disclosure resigned by Clerk and emailed to 	Believe. 21/2/24	 Currently awaiting solicitors to respond to email for 	help with contracts.	 Solicitors have responded with concerns over 20 year 	lease/rent. Passed to Luke for comment.	 Solicitors now retained. Have been instructed to look 	at a break clause after 10 years
•	•	•	•		•		•		•	
EV - Charging points	 Provide charging points for The Glebe and 	Pavilion.								
Σ										
October	2023		-	•						

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Ves	lave had the Geogrid	•				
	office to chase 18.10.22					
	No updates from CCC regarding Pavilion or Glebe,	•				
	park. 02.08.22, No mention of Mesh at Pavilion					
	for the installation taking into account the resin car					
	coming back when they have found a better solution					
	after reviewing with the parish clerk, they will be					
	Contractors came to install the bollards, however	•				
	Chased 16/06	_				
	Awaiting bollards and mesh flooring (No date given)	•		Pavilion and The Brooklands Centre.		
Yes	Pavilion and Brooklands installation	•	funded	 Locations agreed. The Glebe car park, The 		
Yes	The Glebe installation 4 th May 2022	•	ccc	Cycle Parking (CCC) at facilities	Ŧ	
	To go to Full Council	•				
_	front of the building on the grass area.					
	RBL have suggested locating 2 to 3 disabled bays in	•				
	Still no contract – Clerk to chase Solicitors.	•				
	opposite entrance. Clerk to look at and report back.					
	RBL have proposed area for Disabled Bay – area	•	<u> </u>			
	to provide.					
	Believ have requested Deeds for relevant areas. Clerk	•				
	whilst awaiting RBL.					
	Believ will go ahead with charge points at Glebe	•				
	agreement for charge points.					
_	Awaiting RBL to come back re using 4 spaces in their	•				
	Currently awaiting contracts	•				
	in contract.					
	Solicitors instructed to talk to Believ re break clause	•				
	Clerk reported back to Council re CCC charge points	•				
	23/4/24					
	points – Clerk to investigate – Meeting with CCC					
	Update CCC are offering fully funded EV Charge	•				
	survey proposed locations to finalise exact locations.					
	Clerk has spoken to Believ who will now start to	•				

LHI Scheme – 20mph speed reductions on The Row, Painters Lane, West Lodge Lane and Mepal Road. Scheme to also include Ely Rd, Brooklands, High Street. Library Access Point	To chase CCC about the Glebe stands and rectifying the surrounds to the surfacing.	Clerk to look into Oct/Nov 2024	CIL • Application form submitted 25 th April 2022	CCC Has allocated an Engineer to work with SPC.	CCC Engineer emailed to give info on CCC 20mph	reduction scheme. SPC to consider if it wishes to	continue with application.	 SPC agreed to hold the application until its in receipt 	of CCC 20mph policy. It will be discussed again at this	point. (24.5.22)	Been advised by Highways officer at CCC that further	information on the application process, specific	requirements and timelines will be provided in due	course after their meeting in December 2022	Email sent to CCC Highways for an update on the	scheme.	Application forms have been received, and data being Yes	 Consultations letters sent to residents in the area. 	Application form completed.	Pending decision	20mph Scheme fully funded reopens 15/2/24	https://www.cambridgeshire.gov.uk/residents/travel-	roads-and-parking/roads-and-pathways/improving-	the-local-highway/20mph-tunding - Clerk has	reapplied to the scheme.	 Clerk to produce survey re 20mph from A142 	Roundabout through to the America. This part to be	PFHI.	 New working party formed to discuss project 	 23rd May 2023 – Working party membership agreed 	The second secon
			LHI Scheme – 20mph speed reduction	 Application to be made for speed reductions of 	The Row, Painters Lane, West Lodge Lane and	Mepal Road.	Scheme to also include Ely Rd, Brooklands, High	Street.																					Library Access Point		
		:																											10 th May	2022	

			24 th January						28 th June 2022				2022	/lay	
		AACIBIIT IESUICUOII OII DTOOT	LHI 23/24 Application		War Memorial				War Memorial					Provision for Young People	
			CIL												
 Recommendation 25th July 2023. To approve that an item is included on the next full council agenda to enable the parish council to discuss the latest status and if necessary to formally raise concerns about the handling of the LHI application to the county council. 	 LHI application Dismissed and not reviewed as part on the complex or non-complex application. 	Application submitted	Submit application to CCC	 Clerk/Deputy Clerk to action in 2024 – Deputy Clerk currently obtaining inspections. 	 Obtain Funding – Application to the War Memorial Trust. 	 Obtain quotations from specialist companies. 	 Obtain a Church Faculty (Planning permission), as it is in the Churchyard and apply for Conservation Consent. 	 Clerk to take pics of wording etc. 	 Obtain specialist advice as to what work is required. i.e., cleaning and/or re-lettering, re-pointing etc. 	YOUTH SERVICES AND ACTIVITIES WP	 Clerk is investigating the Fire and Chill group to see 	Currently placed on hold – May 2024	23 rd May 2023 – Council agreed to discuss this group	 New working party formed to discuss project 	LIBRARY ACCESS POINT WP
Yes		Yes	Yes											Yes	

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Added to 22nd August 2023 Agenda • Meeting arranged with Highway Officer, Clir Dupre and SPC – 2nd October 2023	Clerk to arrange for traffic surveys up to a sum of	£1,000. – To go back to November FC meeting, as	quotations over £1,000.	 Clerk delegated a spend of £2,000 for one set of surveys in 3 locations. 	Order placed with Tracsis – survey January 2024	 Tracsis have now had approval from CCC for survey 	to be undertaken. Due January 24.	 Clerk to have funding approved for 2nd survey before March 24 	Tracsis to need locations and duration to give quote	for March survey.	 Further information required by CCC regarding impact 	On people	Mind for the second to go out office approved by WP.	Next trainc survey to be carried out on W/c 15" April 2024	 Note – additional fee of £330 for licences from CCC 	not included in original quote.	 Online survey went live 4th March 2024. 	 Local PC'S and Police have been contacted. 	Clerk currently organising Particulate testing. One	cost estimate received approx. £3600+vat to comply	with CCC testing requirements.	Presentation with CCC Clerk and Chair to attend 22/4/24	Enviro testing sent to Council. Councillor Jordan to	look into other companies.	Decision from CCC will now be September 2024	Traffic and Transport WP	Deferred to meeting on the 22 nd August 2023 until	Clir Inskip is in attendance to give more of a	background to the application.
																											Definitive Map Modification Order	To make a formal Definition Mac Modification Order	application for the old railway track bed between Sutton and Haddenham using the evidence supplied to Clir
																											25 th July	2023	

 Awaiting response from resident 13/3/24 		
 Approved at Council — Clerk to arrange with Resident to install. 		
 Information received for December 2023 meeting. 		
 Waiting for further details from resident. 		
 Clerk to make request with Sutton Poors Land		2023
 Clerk to correspond with resident for more details. 	Request for memorial seat at Recreation Ground	26 th
 Salmon Bros have quoted £5635+vat for painting of windows. Does not include any remedial work. 		
 Still chasing contractors to quote for windows. 		
 Contractor has now declined to quote – new contractors contacted. Ray Langley coming out 28/5/24 to look at work. 		
 Clerk has spoken to contractor to quote for work on windows. 		
 Clerk has arranged for a quote on replacement oven/extractor. Awaiting quotes 21/2/24 	3) Replace oven and extractor	
Salmons Bros, contacted for an assessment on the windows.	Maintenance to The Glebe: 1) External windows – need cementing. 2) Window Hall internal – need attention	22 nd August 2023
 Placed on hold – May 2024 		
 Approved to make an application for this grant for the Orchards, to clear drainage and restore areas to grass 	ECDC – Pride of Place, Nature Recovery Plans, Climate and Nature Actions	25 th July 2023
 Mark Inskip to determine how forms to be distributed to people by PC 		
To be tabled at December 2023 meeting		

Clerk met with resident to determine location of bench. Now awaiting purchase/install of bench	• Bench to go in 2/10/24	SPC to write to One-stop and Post Office to express concerns	Post Office to close 27th June 2024 with pick up and drop service only starting 6th July.	 Investigate with County Councillor having a pop up community ran post office. 	Clerk has arranged for a Public Consultation to take place on the 5th March 2024.	Consultation completed – to be discussed at next Full Council Meeting on 26th March 24.	Clerk emailed Fire Services with offers to help with recruitment in any way possible. Fire Services response to be discussed at next FC Meeting in April.	Clerk has now written directly to Fire Station offering help – no response as of May 2024	Fire Services have notified PC that no decision will be made before summer 2025.	Site visit by Clerk 6/3/24 – report sent to Sports and Rec WP for discussion.	Clerk obtaining quotes and will seek funding if possible.	 3 quotes obtained and passed to Clir Inskip- refer to Sports and Rec WP. 	Clerk to have quote for 30mm asphalt top be increased to 50mm
		Sutton Post Office – Proposed closure/change of service			Fire Station – Proposed Closure					Bowls Club Access and footpath around green			
		28 th November	2023		March 2024					March 2024			

 Concern raised with poor visibility, children crossing between parked vehicles and speeding along 	Speeding Pound Lane	3	September 2024
Sports and Rec WP			
 Clerk to meet with Sutton Rangers to discuss placement of item. 			
Working Party to Consider Project	Monkey Challenge Climbing Wall		August 2024
Sports and Rec WP			
 Working Party to consider project 	Wildflower Project		August 2024
 Awaiting further communication regarding defib 			
 No response from resident regarding location/donation etc. 			
 Sutton Feast have contacted the PC regarding another potential donation for another Defib. 			
 CCC Declined stating they do not allow Defibs to be attached to streetlights. PC to determine new location and if use of an insulated box is suitable. 			
 22ND May 2024 Application sent to CCC. 			
 21st May 2024 Council agreed Zoll AED. 			
 Type of Defib and housing to be agreed application. CCC need to know size, weight etc. 			
Clerk to fill out paperwork and contact CCC			
 Council agreed to place defib on The Row at junction with Painters Lane. To be placed on CCC Street Light. 	Donation for new Defib		reb 2024
Sports and Rec WP		1	
Quotes to go to FC			

Pound Lane. Traffic and Transport WP.	Fencing has rotted out. Clerk to obtain 3 x quotes to replace.
	Birds Mouth Fencing at Play Park
	Σ
	September 2024

CIFLOMA DUPPÉ MONTHLY REPORT SEPTEMBER 2024

ADULTS & HEALTH Priors Field Sutton

For the last eighteen months Malling Health has held a caretaker contract to provide primary care services from Priors Field Surgery. They will continue to do so until 31 March 2025.

The NHS has now launched an open procurement process to seek a provider to deliver services from the site under a ten-year contract, with the potential for a five-year extension. The NHS hopes to identify the most suitable provider before the end of 2024, with the new contract taking effect on 1 April 2025.

The NHS has worked with Priors Field PPG to identify patient representatives to serve on the procurement panel, so that the views of local residents are taken into account as part of the process.

Meanwhile work to enable the NHS to purchase the Priors Field Surgery building continues to move forwards, with more news expected in the coming months.

Covid vaccination programme

The government has accepted advice from the Joint Committee on Vaccination and Immunisation for an autumn COVID-19 vaccination programme this year. All those aged 65 or over, all those in care homes for older people, and those aged six months or over who are in a clinical risk group, will be eligible for vaccination this autumn.

CHILDREN & YOUNG PEOPLE

'My Smile' accreditation for Children & Family Centres

All of the County Council's Child & Family Centres and Family Hubs are now 'My Smile' accredited.

The 'My Smile' programme is aimed at reducing oral health inequalities for the most deprived and disadvantaged children in early years. The programme offers training to Child & Family Centre and Family Hub staff by the Oral Health team from Dental Health Care, part of Cambridgeshire Community Services NHS Trust.

There are four steps to the programme, consisting of

- Training in good oral health
- How to share information to families around toothbrushing

- Tooth friendly diets
- Dental visits.

Acquiring a 'My Smile' accreditation shows that the staff at these centres have received the most the up-to-date, evidence-based oral health training. It also shows that their centres promote a 'tooth friendly' environment for children and can confidently promote and advise visiting families on how to support good oral health at home.

New Director of Education

Sarah Callaghan has joined Cambridgeshire County Council's as its new Service Director for Education. She has come from a similar position in Islington and started in Cambridgeshire on 5 August.

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ENVIRONMENT & GREEN INVESTMENT

Sunnica

After the decision by the Government to permit the development of the Sunnica solar farm between Burwell and Red Lodge, the four 'host authorities' (Suffolk and Cambridgeshire counties, West Suffolk and East Cambridgeshire districts) submitted a 'pre-action protocol letter'.

This asked the Government to correct an error in the permission, which loaded considerable costs onto the councils for all the work they will need to do on the detail of the permission. The councils expected the Government to correct this, but the response from Government was that this was not an error, and the councils were indeed expected to shoulder the financial burden.

This was the only ground on which the four councils were seeking to challenge the decision, and would not have affected whether the development itself went ahead or not.

Two of the councils—West Suffolk and Cambridgeshire—decided not to proceed any further with the challenge, based on their judgement of the legal advice all four councils had seen, their view that the likelihood of success was low, and the consequent financial risk to local taxpayers.

The remaining two councils—East Cambridgeshire and Suffolk—are claiming that they would have proceeded to apply for judicial review if it had not been for West Suffolk and Cambridgeshire's decision. As all four councils had seen the same legal advice this appears to smack of political opportunism. And of course there is nothing to stop East Cambridgeshire and Suffolk going ahead with a judicial review application on their own.

The Say No To Sunnica action group, who had opened a crowdfunding webpage for their own judicial review, are now saying they are reviewing the situation and taking stock.

Community energy consultation

The County Council is currently consulting on its proposed Action Plan to support community energy. The draft Action Plan and survey seeking your views on the proposals have been published, and the survey will remain open until Monday 16 September.

https://consultcambs.uk.engagementhq.com/community-energy-project

Waste partnership awards new recycling contract

Local council waste partnership RECAP has awarded its contract for mixed dry recyclables (blue bin waste) to Biffa and Re-Gen after a procurement exercise. The contract was previously held by Thalia who run the waste facility at Waterbeach. The handover will take place on 1 September.

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HIGHWAYS & TRANSPORT

Ely Road and The Brook Sutton

I have received comments from a few residents who were not satisfied with the recent works on Ely Road and The Brook. The contractor and the Local Highways Officer have both assessed the works and found that they complied with the council's agreed standards. The works were carried out at night to prevent traffic backing up on to the A142, and to enable buses to run during the day.

Chain Causeway

Work on Chain Causeway, originally planned for the autumn, will now take place in January and February next year. This will consist of deep excavations of the road on the bends between South Fen Farm and the point where the road starts to follow the straight line which extends beside the Hundred Foot to Earith Bridge. The road will be closed at this point for the whole duration of the works, which are expected to last around ten weeks.

Active travel hierarchy consultation

A consultation on the development of an 'Active Travel Hierarchy' was launched on 22 July. This seeks feedback on which routes and public rights of way are considered most important to users, as well as asking residents about their preferences for prioritised maintenance activities.

Some of the feedback, including from me, was that the consultation was difficult to use and understand. In response, the council has revised the online material to make it easier and extended the consultation to 30 September. https://consultcambs.uk.engagementhq.com/active-travel-hierarchy

Mill Road (Cambridge) bus gate new consultation

Cambridgeshire County Council has agreed with the claimant to end legal proceedings in relation to the Mill Road Traffic Regulation Order (TRO) challenge. The Council will no longer be defending the case through the courts, and the judge has agreed to quash the decision that was made to approve the traffic regulation order for the scheme.

A new statutory consultation on a proposed Traffic Regulation Order started on Friday 9 August. The Order would close Mill Road bridge to all vehicles, with some exemptions. The consultation runs until midnight on Friday 13 September. https://www.cambridgeshire.gov.uk/residents/travel-roads-and-parking/transport-projects/cycling-pedestrian-improvements/mill-road-bridge-tro

Vision Zero and iRAP (International Road Assessment Programme)

An update on the Vision Zero Partnership will be presented to the County Council's Highways & Transport Committee in December. At the same meeting, a report setting out the analysis of the Council's A roads using the iRAP methodology will be considered.

Vision Zero is a road safety partnership including local councils, police, fire, NHS and other relevant organisations. It is committed to preventing all road deaths across Cambridgeshire and Peterborough, and to significantly reducing the severity of injuries, costs and social impacts resulting from road traffic collisions.

iRAP is is a registered charity working with governments, highways authorities, and others to provide the tools and training to make roads safer.

Government review of transport priorities

The new government is undertaking an internal review of the Department for Transport's capital spend portfolio and will be making recommendations about current and future schemes.

This could have implications for schemes in or around Cambridgeshire, including the A10 from Ely to Cambridge, East West Rail, and the Ely Area Capacity Enhancements around Ely railway junction.

Highways projects overview

The council wants to use its website more to enable residents to see more up to date information on highways projects. This is very much a work in progress, but some of the larger projects can be seen at

https://www.cambridgeshire.gov.uk/residents/travel-roads-and-parking/highway-projects/our-projects-and-programmes

Local Highways Improvement schemes

Local Highways Improvement applications are being scored and will be presented to the Highways & Transport Committee in October for approval.

36 of the 77 schemes added to the programme last year have been delivered, with a further ten ordered. Of the remainder, fourteen are with the contractor for pricing, fifteen are in design and consultation stage.

Five schemes prior to 2023/24 have not yet been completed.

20MPH schemes

Scoring of the new and updated applications took place in May and June in preparation for presentation to the Highways & Transport Committee in October. These remain popular, with 65 applications received this year, many of which were re-submissions from the previous year.

Some of the 2023/2024 have been delayed as applicants undertake further informal consultation following feedback from residents, or due to changes to guidance from the Department for Transport, and the amount of time the formal consultation phase is taking to conclude.

Weeds

The first round of weed treatment, for those communities wishing to have this, is now coming to an end, and the second round will begin in October.

Winter gritting

Preparations are under way for the 2024 winter, which starts on Friday 1 November, with salt barns being replenished and servicing of gritting vehicles.

Meanwhile on the Combined Authority

The Cambridgeshire and Peterborough Combined Authority is consulting on bus franchising. The consultation will run until 20 November. The consultation outlines two options—franchising, and an Enhanced Partnership.

Bus franchising would put routes, timetables and fares in the hands of the local transport authority. An enhanced partnership with bus companies would give local authorities less influence over buses than franchising, but would still allow for multi-operator ticketing and targeted fare discounts.

More details, and residents' chance to have their say, can be found at https://cambridgeshire-peterborough-ca.gov.uk/news/bus-franchising-consultation-in-cambridgeshire-and-peterborough-goes-live/

MEET YOUR COUNCILLORS

Sutton: Cllr Mark Inskip and I will be in the school Community Room on Monday 2 September and Monday 7 October at 6:30-7:30PM.

I hope to attend

- Witchford coffee morning Wednesday 4 September 10:30
- Sutton Timebank coffee morning (MAGPAS) Tuesday 10 September 10:00
- Coveney coffee morning Wednesday 18 September 10:30
- Little Downham book café Friday 27 September 10:00
- Sutton Nellie's Macmillan coffee morning Friday 27 September 10:00

Please note that these dates may be subject to change.

I can also be contacted

- by email at lorna@lornadupre.org.uk
- on Facebook
- by phone on 07930 337596

Clir Lorna Dupré

County Councillor for the Sutton division

Clirs Lorna Dupré and Mark Inskip MONTHLY REPORT SEPTEMBER 2024

CHANGE TO COMPOSITION OF COUNCIL

Clir James Lay (Woodditton) has left the Conservative group and is now sitting as an independent councillor. The composition of the council is now

Con	14
LD	13
Ind	1
Total	28

However, despite the Conservative group having only 50 per cent of seats on the council, the council is insisting that they should have a majority of seats on every committee. We are challenging this as it is totally undemocratic and not in line with the law as we (and most other councils) read it.

COUNCIL MEETINGS

The only meetings in August were two Planning Committee meetings, one of which agreed the Soham Gateway scheme and Soham medical centre.

Meetings due in September are

- Wednesday 4 September: Planning Committee
- Wednesday 11 September: Licensing Committee
- Monday 23 September: Operational Services Committee
- Thursday 26 September: Finance & Assets Committee

The Operational Services Committee is expected to discuss waste service performance, the council's strategic waste service and street cleaning reviews, and waste service standards. It will also consider caravan site licensing and licensing fees for houses in multiple occupation.

The Finance & Assets Committee is expected to discuss the council's Local Council Tax Reduction Scheme, staff gender pay statement and equality policy.

BLACK SACKS

This year's black sacks for non-recyclable waste should all have been delivered by 31 August. Residents now have one month—until 30 September— to report sacks not being received. The calendar of collection dates will be delivered

separately by the recycling crews during the first two weeks of September. It will be attached to the handle of the blue lidded bin. (Residents on the alternative 'sacks only' service will receive a copy in the post).

https://www.eastcambs.gov.uk/east-cambs-street-scene/black-sack-annual-delivery-2024

VISTRY DEVELOPMENT PHASE 2

The council has requested, and been granted, an extension of time to determine the reserved matters relating to Phase 2 of the Vistry development at the top of Mepal Road Sutton (reference 24/00340/RMM). This is to allow for the submission of revised plans to address technical and design concerns, formal reconsultation and determination of the application at Planning Committee.

The Middle Level Commissioners have expressed concerns about the ability of the receiving system to accommodate the proposed drainage flows from the development. The Engineer says:

The receiving drainage system drains via Mepal Road to "the Brook" which discharges to an open channel through Sutton Park and ultimately to the Catchwater Drain, an Environment Agency watercourse. In addition to the capacity of piped system between the development and Sutton Park, the capacity of the Catchwater to accommodate highland flows is also not clear. There are known issues along the Catchwater in the vicinity of Salmons Farm, A1421 Witcham Toll to Haddenham road, in respect of overflowing of the Catchwater drain.

The Commissioners suggest that the drainage flows from this development should be engineered towards Mepal and the Hundred Foot.

There have of course been ongoing drainage issues in this area, including internal and external flooding of surrounding properties.

Lorna has written to the County Council's Flood & Water team and the district council Planning Officer to ask what weight is being given to the representation made by the Engineer.

The reply from the Flood & Water Team states that the Engineer's proposed solution would require directing flows 'uphill' for a distance and would need further investigation to determine the route and capacity of the network in and around Mepal. The County Council team has agreed to support the Middle Level Commissioners in any future consultation responses, requesting the developer undertakes further investigation as a minimum.

SANCTUARY HOMES

We are concerned at the rising number of complaints about empty Sanctuary homes, and about tenanted Sanctuary homes in poor condition. We are working with newly elected MP Charlotte Cane to address this serious issue.

We reported some months ago that the district council refused our request to ask Sanctuary to attend a meeting of the relevant council committee to answer questions in public.

GRASS CUTTING IN VERMUYDEN GARDENS SUTTON

Following a complaint from a resident, Lorna pursued the failure of the district council to cut the grass in Vermuyden Gardens to the required schedule. The council has confirmed that this should now be back on track for regular cutting.

CIL PAYMENTS IN WENTWORTH

We are both continuing to pursue the district council over CIL which remains unpaid to Wentworth Parish Council from the construction of two properties in the village.

MEET YOUR COUNCILLORS

Our next surgeries will take place on

- Monday 7 October, 6:30-7:30PM
- Monday 4 November, 6:30-7:30PM

in the Community Room at Sutton School. Between surgeries, residents can continue to contact us by email, Facebook, or phone.

Lorna also hopes to be at the Sutton Timebank coffee morning on Tuesday 10 September 10:00-11:00 (a special fundraiser for MAGPAS) and Nellie's on Friday 27 September 12:30-1:30PM (another special fundraiser, for Macmillan).

Clir Lorna Dupré Clir Mark Inskip

District Councillors for the Sutton ward



EAST CAMBRIDGESHIRE DISTRICT COUNCIL

THE GRANGE, NUTHOLT LANE, ELY, CAMBRIDGESHIRE CB7 4EE

Telephone: Ely (01353) 665555 www.eastcambs.gov.uk

Mr Philip Harty Clerk to Sutton Parish Council The Glebe 4 High Street Sutton Ely Cambs This matter is being dealt with by:

Cassy Paterson

Telephone:

01353 665555

E-mail:

plservices@eastcambs.gov.uk

My Ref:

24/00683/FUL

Your ref

11th September 2024

Dear Clerk

CB6 2RB

Proposal:

Driveway and alterations to the plot

Location:

39 The Row Sutton Ely Cambridgeshire CB6 2PD

Reference:

24/00683/FUL

I am writing to inform you that the above proposal has been considered and it was resolved to refuse the application.

In considering this application your comments were taken into consideration. You are able to view the officer/committee report using public access http://pa.eastcambs.gov.uk/online-applicationDetails.do?activeTab=summary&keyVal=SGCJZTGG0CT00.

If you wish to discuss this matter further please contact the case officer Cassy Paterson on 01353 665555.

Yours faithfully

Cassy Paterson Planning Officer



Annual Consumption Annual Consumption Cost Motor Page Might EveWind Total Cost Motor Cost M	Quotation Summary	Energy Type			4000	Supplier Offers	Current Estimated Annual Spend	British Gas term:36 plan type: Estimated Annual Saving Estimated Percentage Saving	British Gas term:24 plan type: Estimated Annual Saving Estimated Percentage Saving	EDF term:36 plan type:Online Only Estimated Annual Saving Estimated Percentage Saving	EDF term:24 ptan type:Online Only Estimated Annual Saving Estimated Percentage Saving	Yorkshire Gas And Power term:36 plan type:Economy
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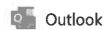
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Electricity	See Attached Quotation	Electricity: 03 Profile	7	16,270.9	0
Electricity	See Attached Quotation	Electricity: 08 Profile		26	0

Total 3,584 16,270.9 26

Eve/Wkmd

Energy Type	Meter Location	Meter Type	Quantity	Day
Electricity	See Attached Quotation	Electricity: 01 Profile	2	3,584
Electricity	See Attached Quotation	Electricity: 03 Profile	-	16,270.9
Electricity	See Attached Quotation	Electricity: 08 Profile	-	26
Supplier Offers Current Estimated Annual Spend	al Spend	09'08'		
Drax, Term:36, Product:Fix Co Estimated Annual Saving	Drax, Term:36, Product:Fix Complete, Fuel:NHH Estimated Annual Saving	£6,812.83 £867.76 11.30%		

FLEC



Community safety forum

From Joanne Andow <Joanne.Andow@eastcambs.gov.uk>
Date Wed 30/08/2023 15:21
To Philip Harty <clerk@sutton-cambs-pc.gov.uk>

Hello Rosie,

We are looking at the possibility of holding a community safety forum in Sutton, and was wondering if you were happy to facilitate this alongside ourselves. This is an opportunity for the community to come together and raise any concerns they have in regards to community safety. A panel made up of different organisations would be invited, such as police, local schools, highways etc. This would be your event and you would be responsible for advertising and inviting attendees (we would invite CSP members) and we would support you in the setup, running, taking minutes and putting together an action plan following the forum.

If this is something you would like in Sutton are you able to suggest a venue (preferably for free)? Would there be any councillors that you could advise who might volunteer to chair, and promote this.

We are looking at holding the forum preferably September/October this year in the evening. We would need the venue from 6-9 and hold the forum from 7-9. A follow up for the forum would ideally be held about three months afterwards.

Kind Regards,

Jo Johnson Andow

Community Safety and Projects Support Officer

01353 665555

@EastCambsCSP

We are committed to reducing single-use plastics #bringyourownbottle

CONFIDENTIALITY NOTICE

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Bowls Club Footpath - QUOTES. Summary.

3 quotes as below -

1. To plane out to correct depths (50mm) then use ac6 tarmac to build up and roll/whack compact in.

Remove all waste from site clean and protect the Bowles green at every moment ensuring no damages.

Also doing yellow hatching in no parking area.

£11870 plus vat

2. To breakout existing path surface around perimeter of bowling green

To protect bowling green surface at all times during works

To remove all spoil from site

To prepare sub base and compact as needed

To install 50mm of 6mm SMA tarmac in hand lay scenario and roll to compact

Please Note

All Quotations are valid for 28 days from date shown above

All Quotations are plus VAT @ 20% (if applicable)

All Quotations are inclusive of plant, labour and materials

The above quotation is subject to material increases

 Sub Total
 £21,949.63

 VAT @ 20%
 £4,389.92

 Total
 £26,339.55

3. 1. To supply surfacing works at bowl green sutton as per client specification as follows

Plane out approx 50mm depth and remove waste from site to 240 sqm footpath.

Apply bond coat to footpath.

Supply and install 240 sqm ac6 tarmac surfacing spprox 50mm depth to footpath area.

Install yellow thermoplastic hatching to parking space within brooklands car park to restrict parking by access.

Supply of all signing barriers and including padestrian and traffic management where required for the duration of the Works.

1 £11,640.00 £11,640.00*

*Indicates non-taxable item

Subtotal £11,640.00

Total £11,640.00

Total £11,640.00

In Summary the quotes are all basically the same.

All contractors have been used by Sutton PC before.

EV Charge Points – Update

The RBL have no objections to the EV Charge points going in but would like the disabled bays relocated to the far side of the main entrance.

Currently this is a grassed area so would require some work to have road quality parking spaces there.



New ovens for Glebe and Pavilion.

We looked at 2 different types of oven, a split oven and a full single oven – see attached.

We asked the main group users which oven they preferred and the voting was split.

Can PC decide which oven to use and agree costs.

Both ovens to buy, install, with cooker hood and have old cooker removed are both in the region of £1000 to £1100.

Both ovens are currently of the one, single full width oven type.

Supplier: Curry's

KENWOOD CK407G 90 cm Gas Range Cooker - Black & Chrome

full council

£799.00.



90 x 90 x 60 cm (H x W x D)

Two gas ovens / Integrated gas grill. 5-burner gas hob / wok burner / cast iron supports. Main oven cleaning: Enamel coating. Large capacity oven.

Large capacity: Prepare food for the whole family with the Kenwood CK407G 90 cm Gas Range Cooker. With two ovens, you can prepare multiple dishes at the same time at different temperatures with ease.

5-burner gas hob: For your pots and pans, the 5-burner gas hob has plenty of cooking space. Use the powerful wok burner to whip up a delicious stir fry, while the cast iron supports keep everything steady.

Integrated gas grill: If you are just in the mood for a quick snack, or you want to add the finishing touches to your lasagne, the main oven has an integrated gas grill.

Get Installed for £115.00

They will disconnect your old tech and unbox your new one. Install your new tech. Check that it is fully working and operational.

Recycle my old oven for £30

Remove your old, disconnected tech. Remove the packaging. Take the lot to be recycled.

<u>LOGIK L90CHDB21 Chimney Cooker Hood – Black £89.00</u>



 $80 \times 90 \times 45 \text{ cm}$ (H x W x D). Recirculation (carbon filter sold separately) Extraction (kit sold separately). Max airflow rate: 340 m³/h. Noise level: 68 dB(A

Care & Repair

Full breakdown support. Full replacement. If we cannot repair your product in 7 calendar days or need to repair it more than twice, we will replace it for free. **All parts, labour and callouts included. Free delivery and recycling** if your product needs replacing. Accidental damage. Cosmetic damage. Monthly £5.85. 3 Years £130.50 and 5 Years £171.00

KENWOOD CK307G 90 cm Gas Range Cooker – Black & Chrome £689.00



Top features: Large capacity oven for big family dinners. Turn up the heat with the triple ring burner. Enamel coating for easy cleaning. Storage compartment for a tidy kitchen

Large capacity oven: Whether you have a big family to cook for or you're hosting a dinner party, the Kenwood CK307G 90 cm Gas Range Cooker has the space for it. The huge 126 litre oven has room for even the biggest roasting pans and casserole dishes - ideal when you have lots of mouths to feed. It's not a problem if mains gas is not available in your home, as an LPG conversion kit is included.

With a full width integrated electric grill as well as five gas burners, the oven offers flexibility for your cooking whether you are boiling veggies or grilling a delicious cheese on toast.

Turn up the heat: Perfect for stir fries or flambéing, the triple ring burner fires up some intense heat for more ambitious cooks. The provided cast iron wok support fits snugly on the hob, keeping your pan safely in place for stable and even cooking.

Enamel coating: Caring for the Kenwood CK307G Range Cooker is easy, as an

enamel coating prevents grime from sticking to the inside of the oven. Simply wipe away any dirt or leftover food for hassle-free cleaning.

Get Installed for £115.00

They will disconnect your old tech and unbox your new one. Install your new tech. Check that it is fully working and operational.

Recycle my old oven for £30.

Remove your old, disconnected tech. Remove the packaging. Take the lot to be recycled.

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