



Parish Clerk

Mr Philip Harty
The Glebe
4 High Street
Sutton
Ely
Cambs
CB6 2RB

Tel: 01353 777189

Email: office@sutton-cambs-pc-gov.uk

NOTICE OF MEETING: Full Council
TIME: 7.30pm
DATE: 23rd July 2024
VENUE: The Glebe Hall, 4 High Street, Sutton.

Planning applications: All applications can be viewed at www.eastcambs.gov.uk/online-applications/, then putting the application number in the search bar.

Dear Sir/Madam

All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting as set out below.

Mr Philip Harty
Clerk to Sutton Parish Council
17th July 2024

MEMBERS 15 QUORUM: 5

A G E N D A

030/24 To receive and note apologies for absence.

045/24 To receive declarations of interest.

- a) Councillors to declare any personal interest in any items on the agenda
- b) Councillors to declare any prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- c) Councillors to declare any pecuniary interest in any items on the agenda.
- d) To consider written requests from Members for dispensations.

046/24 Public Participation

To adjourn the meeting for up to 10 minutes to allow any members of the public and Councillors declaring a prejudicial interest to address the meeting **in relation to the business to be transacted at that meeting.**

047/24 To approve the minutes of the meeting of Council held on 25th June 2024 (attached)

048/24 To receive and note the Project Chart and Action Plan (attached)

049/24 To receive reports in relation to Sutton from:

1. Cllr Lorna Dupre – Cambridgeshire County Council
2. Cllr Lorna Dupre & Cllr Mark Inskip – East Cambridgeshire District Council

050/24 Finance

1. To approve payments. Up to and Including 19/7/24

Online Payments

| | | |
|----------------------|---------------------------|----------|
| May | Salaries & expenses | £8016.89 |
| May | Cambs Pension Fund | £789.16 |
| CAPALC | Locum Clerk | £312.55 |
| Ikonic Lifts | Service Contract | £202.25 |
| Online Playgrounds | Spares for Play Park | £22.40 |
| TrueLink | Grass Cutting | £330.40 |
| Ely Skips | Skip Burial Ground | £180 |
| Veolia Ltd | Easi-bins | £177.21 |
| The Copier Warehouse | Photocopying | £126.17 |
| CentraData | Website/Domain | £410.13 |
| Fenland Fire App | Fire Blankets | £70 |
| ESPO | Office/Cleaning Materials | £92.88 |
| SSE | Elec | £333.18 |
| Nurture Landscapes | Verges | £929.16 |

Direct Debits

| | | |
|---------|---------------------------|----------|
| ECDC | Non-domestic rates (July) | £645 |
| Lloyds | Multipay | £147.28 |
| Wavenet | Mobile Phones | £125.89 |
| SSE | Street Lights | £249.08 |
| B & CE | Peoples Pension | £173.61 |
| HMRC | Tax & NIC | £1584.80 |
| BT | Phones | £280.03 |

051/24 Planning

1. Planning approvals – None
2. Planning Appeals –
 - a. Appeal Ref: APP/V0510/W/23/3328203
Land to the Rear of Garden Close, Sutton, Cambridgeshire CB6 2RF - APPROVED
3. Planning Applications – None
4. Tree Consents –
 - a. Proposal: T1 Malus purpurea - Remove due to shading and proximity to boundary wall
Location: Dundas House 17 High Street Sutton Ely Cambridgeshire
Reference: 24/00427/TRE – APPROVED – NOTED ONLY

052/24 Consider Renewal of Van Insurance

3 quotes sent for only 2 received back.

1. Zurich £723.54
2. Gallagher £659.83

053/24 Affordable Homes, ACRE

1. To Note – ACRE are booked to do a presentation at August 2024 Full Council Meeting.

054/24 Grant Application

1. To Consider Request for a Grant Application from Open Spaces Group (attached)

055/24 To Consider and Adopt New Financial Regs 2024

1. Consider and approve 2024 Financial Regs (attached)

056/24 To Consider and Adopt Biodiversity Policy

1. Consider and approve Biodiversity Policy (attached)

057/24 Defib Update

1. Clerk to Update Council

058/24 To Approve Christmas Trees for 2024

1. Quote for Christmas Trees to be considered for 2024 (attached)

059/24 To Consider New Picnic Bench for Glebe Garden.

1. Consider quotes for new bench for Glebe Garden (attached)

060/24 Consider proposal for New Disabled Parking Bay

1. Consider new disabled bay location (attached)

061/24 Date of Next Meeting(s)

20th August 2024
24th September 2024
22nd October 2024
26th November 2024

Members of the public and press are welcome to attend the meeting.