



## Parish Clerk

Mr Philip Hart  
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## **NOTICE OF MEETING:**

## Full Council

## TIME:

**7.30pm**

**DATE:**

21st May 2024

**Planning applications:** All applications can be viewed at [www.eastcambs.gov.uk/online-applications/](http://www.eastcambs.gov.uk/online-applications/), then putting the application reference number in the search box.

P. S. G. M. J.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting as set out below.

Mr Philip Harty  
Clerk to Sutton Parish Council  
15<sup>th</sup> May 2024

## MEMBERS

## QUIORUM:

5

## AGENDA

## 014/24 To receive and note apologies for absence.

#### 015/24 To receive declarations of interest.

- a) Councillors to declare any personal interest in any items on the agenda
- b) Councillors to declare any prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- c) Councillors to declare any pecuniary interest in any items on the agenda.
- d) To consider written requests from Members for dispensations.

## 016/24 Public Participation

To adjourn the meeting for up to 10 minutes to allow any members of the public and Councillors declaring a prejudicial interest to address the meeting **in relation to the business to be transacted at that meeting**.

017/24 To approve the minutes of the meeting of Council held on 7<sup>th</sup> May 2024 (attached)

018/24 To receive and note the Project Chart and Action Plan (attached)

019/24 To receive reports in relation to Sutton from:

1. Cllr Lorna Dupre – Cambridgeshire County Council (attached)
2. Cllr Lorna Dupre & Cllr Mark Inskip – East Cambridgeshire District Council (attached)

## 020/24 Finance

### 1. To approve payments. Up to and Including 15/5/24

<u>Online Payments</u>		
May	Salaries & expenses	£8016.89
May	Cambs Pension Fund	£789.16
Veolia Ltd	Easi-bins	£187.20
The Copier Warehouse	Photocopying	£96.79
CentraData	Website/Domain	£78.19
Truelink	Grass April 24	£330.40
Direct 265	Sanitation Bins	£775.51
Grants Application	Sutton CC	£1500
Parish Online	Membership	£48.60
Briar Security	Alarm Maintenance	£167.40
MS Electrical	Repairs to Pavilion	£435
Drainage Brd	Allotments Drains	£440
ROSPA	Playground Inspection	£136.80
CAPALC	Membership	£842.96
ESPO	Cleaning Equipment	£255.15
<u>Direct Debits</u>		
ECDC	Non-domestic rates (May)	£645
Lloyds	Multipay	£175.87
Wavenet	Mobile Phones	£125.89
SSE	Street Lights	£249.08
B & CE	Peoples Pension	£173.61
HMRC	Tax & NIC	£1584.60

## 021/24 Planning

1. Planning approvals –
2. Planning Appeals –
3. Planning Applications –
  - a) Ref 24/00370/FUL 68 Bellairs Sutton CB6 2RW – Remove existing conservatory and replace with single rear extension.
4. Tree Consents –

## 22/24 Finance Working Party

- a) To receive notes of the working party meeting – 20th May 2024. (attached)
- b) To consider and approve recommendations from the working party.
  - i) Full Council to approve the Effectiveness of the Internal Audit Review. (attached)
  - ii) To approve the Financial and Investment Risk Assessments. (attached)

## 023/24 LHI Weight Restriction.

Update by Clerk

## 024/24 Sutton Fire Station

Deputy Clerk has emailed the Fire Station direct – no response.

**025/24 Bench Application for Cemetery**

Resident has contacted PC to ask if they are able to site a new bench in the Cemetery. (attached)

**026/24 Defib Update**

1. Council to Agree on type of defib and housing. (attached)

**027/24 Neighbourhood Plan Update****028/24 Diary Dates**

8<sup>th</sup> June 2024 Sutton Litter Pick

**029/24 Date of Next Meeting(s)**

25<sup>th</sup> June 2024

23<sup>rd</sup> July 2024

20<sup>th</sup> August 2024

**Members of the public and press are welcome to attend the meeting.**