



Parish Clerk

Mr Philip Harty
The Glebe
4 High Street
Sutton
Ely
Cambs
CB6 2RB

Tel: 01353 777189

Email: office@sutton-cambs-pc-gov.uk

NOTICE OF MEETING: Full Council
TIME: 7.30pm
DATE: 25th June 2024
VENUE: The Glebe Hall, 4 High Street, Sutton.

Planning applications: All applications can be viewed at www.eastcambs.gov.uk/online-applications/, then putting the application number in the search bar.

Dear Sir/Madam

All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting as set out below.

Mr Philip Harty
Clerk to Sutton Parish Council
19th June 2024

MEMBERS 15 QUORUM: 5

A G E N D A

030/24 To receive and note apologies for absence.

031/24 To receive declarations of interest.

- a) Councillors to declare any personal interest in any items on the agenda
- b) Councillors to declare any prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- c) Councillors to declare any pecuniary interest in any items on the agenda.
- d) To consider written requests from Members for dispensations.

032/24 Public Participation

To adjourn the meeting for up to 10 minutes to allow any members of the public and Councillors declaring a prejudicial interest to address the meeting **in relation to the business to be transacted at that meeting.**

033/24 To approve the minutes of the meeting of Council held on 21st May 2024 (attached)

034/24 To receive and note the Project Chart and Action Plan (attached)

035/24 To receive reports in relation to Sutton from:

1. Cllr Lorna Dupre – Cambridgeshire County Council (attached)
2. Cllr Lorna Dupre & Cllr Mark Inskip – East Cambridgeshire District Council (attached)

036/24 Finance

1. To approve payments. Up to and Including 19/6/24

Online Payments

May	Salaries & expenses	£8559.56
May	Cambs Pension Fund	£789.16
Veolia Ltd	Easi-bins	£163.76
The Copier Warehouse	Photocopying	£105.99
CentraData	Website/Domain	£78.19
Briar Security	Service Alarm System	£240
Tracsis	Traffic Survey	£2190
Fenland Fire App	Annual Check	£222.24
ESPO	Office/Cleaning Materials	£224.91
Digital Creations	Newsletter	£478
UKBoilercare	Glebe Service	£138
Twin Motor Company	Van MOT/Service	£161.45
SLCC	CiLCA Registration	£450
Mark Allen	Window Cleaner	£30
SSE	Gas/Elec	£4569.21

Direct Debits

ECDC	Non-domestic rates (June)	£645
Lloyds	Multipay	£253.86
Wavenet	Mobile Phones	£125.89
SSE	Street Lights	£241.04
B & CE	Peoples Pension	£173.61
HMRC	Tax & NIC	£1584.60
Wave	Water Rates	£178.48

2. Year End Annual return and year end accounts for year ending 31st March 2024.

1. To approve Year End Accounts – 31st March 2024 (Attached)

- a) To approve Year End Earmarked Reserves.
- b) To approve General Reserve balance.
- c) To approve Year End Accounts.

2. Annual Return – Year End 31st March 2023 (Attached)

- a) Section 1 – To complete and approve the annual governance statements 1 to 9.
- b) Section 2 – To approve the statement of accounts as presented by the RFO.
- c) To note internal audit.
- d) To confirm the dates of public rights.

3. To Approve IA for 2024/25

Consider CAPALC as IA for 24/25

037/24 Planning

1. Planning approvals –

- a. To retain the temporary Portakabin buildings on site (approved under 21/01726/FUL) used as temporary welfare facilities
Location: Faerch Plast Uk Ltd Elean Business Park Sutton Ely Cambridgeshire
Reference: 24/00347/FUL – APPROVED (Noted Only)
- b. Removal of existing conservatory and replace with single story rear extension
Location: 68 Bellairs Sutton Ely Cambridgeshire CB6 2RW
Reference: 24/00370/FUL – APPROVED (Noted Only)

2. Planning Appeals – NONE

3. Planning Applications –

Proposed lake and associated works

Location: Land Adjacent To 107 The Row Sutton Ely Cambridgeshire CB6 2PB

Reference: PREAPP/00080/24 – To be Discussed.

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4. Tree Consents –

Reference: 24/00478/TRE

T1 Rowan Crown - Reduce by up to 2 metres due to phone wires/prune to clear

wires by 1m. T2 Silver Birch - Fell due to poor condition. T3 Silver Birch - Fell due to poor condition

Location: Durnford House 7 Station Road Sutton Ely Cambridgeshire – APPROVED (Noted Only)

038/24 Affordable Homes, ACRE

To discuss and review email. (attached)

039/24 Sutton Fire Station

Fire Services have informed PC that no action is likely to be decided before Summer 2025 at earliest.

040/24 To Approve Asset Register as at 31st March 2024.

1. Consider and approve Asset Register (attached)

041/24 Defib Update

1. CCC have refused permission to attach and connect to Street Light
2. The Council have been offered another donation towards the purchase of a Defib

042/24 Neighbourhood Plan Update

1. The referendum is set for 4th July 2024. Leaflet advising all Residents of this has been delivered to homes. It has also been advertised on website, noticeboards and Facebook.

043/24 Diary Dates

Referendum for Neighbourhood Plan and General Election on 4th July 2024

044/24 Date of Next Meeting(s)

23rd July 2024

20th August 2024

24th September 2024

22nd October 2024

Members of the public and press are welcome to attend the meeting.