



## Parish Clerk

Mr Philip Harty  
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**NOTICE OF MEETING:** Full Council  
**TIME:** 7.30pm  
**DATE:** 23rd January 2024  
**VENUE:** The Glebe Hall, 4 High Street, Sutton.

Planning applications: All applications can be viewed at [www.eastcambs.gov.uk/online-applications/](http://www.eastcambs.gov.uk/online-applications/), then putting the application number in the search bar.

Dear Sir/Madam

All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting as set out below.

Mr Philip Harty  
Clerk to Sutton Parish Council  
17<sup>th</sup> January 2023

MEMBERS 15 QUORUM: 5

## A G E N D A

**162/24 To receive and note apologies for absence.**

**163/24 To receive declarations of interest.**

- a) Councillors to declare any personal interest in any items on the agenda
- b) Councillors to declare any prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- c) Councillors to declare any pecuniary interest in any items on the agenda.
- d) To consider written requests from Members for dispensations.

**164/24 Public Participation**

To adjourn the meeting for up to 10 minutes to allow any members of the public and Councillors declaring a prejudicial interest to address the meeting **in relation to the business to be transacted at that meeting.**

**165/24 To approve the minutes of the meeting of Council held on 9<sup>th</sup> January 2024 (attached)**

**166/24 Matters for Information only**

1. Community Safety Partnership Action Plan (attached)

**167/24 To receive and note the Project Chart and Action Plan (attached)**

**168/24 To receive reports in relation to Sutton from:**

1. Cllr Lorna Dupre – Cambridgeshire County Council (attached)
2. Cllr Lorna Dupre & Cllr Mark Inskip – East Cambridgeshire District Council (attached)

## 169/24 Finance

### 1. To approve payments. Up to and Including 15/1/24

#### Online Payments

January	Salaries & expenses	£8367.54
January	Cambs Pension Fund	£789.16
Veolia Ltd	Easi-bins	£124.25
The Copier Warehouse	Photocopying	£94.11
ESPO	Cleaning/Admin	£10.08
SLCC	Training	£240.00
Sutcliffe Play	Parts for Playground	£533.38
Online Playground	Repair Play area	£117.60
CentraData	Website/Domain	£146.02
CamAlarms	Fire Alarm Call Out	£594.04
D. Lawrence Plumbing	Water Leak	£466.28

#### Direct Debits

Wavenet	Mobile Phones	£125.89
SSE	Street Lights	£248.33
ECDC	Non-domestic rates	£611.00
B & CE	Peoples Pension	£173.61
EDF	Floodlights	£20
HMRC	Tax & NIC	£1659.86
EDF	Glebe electric	£25.20
EDF	Glebe electric	£639.97
EDF	Pavilion Electric	£543.5
EDF	Pavilion Gas	£415

### 170/24 Working Parties and Committees

1. Finance Working Party – 17/1/24
2. Traffic and Transport Working Party – 14/1/24 (attached)

### 171/24 Draft Budget and Precept 2024/2025

1. Update – Precept has been sent to ECDC.

### 172/24 Planning

1. Planning approvals –  
Proposal: Proposed front extension, and garage conversion  
Location: 44 Bellairs Sutton Ely Cambridgeshire CB6 2RW  
Reference: 23/00882/FUL  
To be noted – approved by ECDC.
2. Planning Appeals – None Received to Date
3. Planning Applications – None Received to Date
4. Tree Consents – None Received to Date

### 173/24 Grass Maintenance Quotes.

- 4 application for quotes sent out –
- a. CGM – Quote Received (attached)
  - b. Trulink Ltd Declined to quote.
  - c. R H Landscapes Declined to Quote
  - d. Fergusons No contact received

**174/24**

**Insurance Quotes.**

- a. Zurich £4119.80 (1yr) or £4548 (3yr) (attached)
- b. Hiscox £6100.12 (1yr and 3yr cost p.a.) (attached)
- c. Clear Council £3842.01 (1yr only) (attached)

**175/24**

**Brooklands Car Park**

1. Update – Awaiting Funding. Once received will bring back to Full Council.

**176/24**

**20mph Scheme**

1. Applications are now open for new scheme. Apply for scheme or apply via LHI.
2. Online survey to be conducted to determine location of 20mph zone – 4 locations proposed.

**177/24**

**LHI Weight Restriction – Update.**

1. Traffic Surveys – Approve quote for next Survey (attached)
2. Online Residents Survey
3. Police/Local Business Involvement

**178/24 Sutton Fire Station**

1. Parish Council Meeting with Fire Services & Residents

**179/24 Diary Dates**

**180/24 Date of Next Meeting(s)**

**Members of the public and press are welcome to attend the meeting.**