



## Parish Clerk

Mrs R A Hughes FSLCC  
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### NOTICE OF MEETING:

TIME:

Full Council

7.30pm

DATE:

12<sup>th</sup> December 2023

VENUE:

The Glebe Hall, 4 High Street, Sutton.

Planning applications: All applications can be viewed at [www.eastcambs.gov.uk/online-applications/](http://www.eastcambs.gov.uk/online-applications/), then putting the application number in the search bar.

Dear Sir/Madam

All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting as set out below.

Mrs R Hughes  
Clerk to Sutton Parish Council  
6<sup>th</sup> December 2023

MEMBERS

15

QUORUM:

5

### A G E N D A

#### 135/23 To receive and note apologies for absence.

Mr Mark Butler

#### 136/23 To receive declarations of interest.

- a) Councillors to declare any personal interest in any items on the agenda
- b) Councillors to declare any prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- c) Councillors to declare any pecuniary interest in any items on the agenda.
- d) To consider written requests from Members for dispensations.

#### 137/23 Public Participation

To adjourn the meeting for up to 10 minutes to allow any members of the public and Councillors declaring a prejudicial interest to address the meeting **in relation to the business to be transacted at that meeting.**

#### 138/23 To approve the minutes of the meeting of Council held on 28<sup>th</sup> November 2023 (attached)

#### 139/23 Matters for Information only

1. Letter of thanks from Sutton Pepperpot.

#### 140/23 To receive and note the Project Chart and Action Plan (attached)

#### 141/23 To receive reports in relation to Sutton from:

1. Cllr Lorna Dupre – Cambridgeshire County Council (attached)
2. Cllr Lorna Dupre & Cllr Mark Inskip – East Cambridgeshire District Council (attached)

## 142/23 Finance

### 1. To approve payments.

#### Online Payments

December	Salaries & expenses	£TBA
December	Cambs Pension Fund	£TBA
Veolia Ltd	Easi-bins	£173.88
The Copier Warehouse	Photocopying	£88.36
ESPO	Cleaning/Admin	£49.08
Truelink Ltd	Grass maintenance	£952.80
SLCC	Subscription	£199.00
Ely Skip Hire	Skip (BG)	£180.00
Mark Allen	Window clean (Glebe)	£30.00
Fenland Leisure	Play park parts & repair	£3225.00
Fenland Spirit Serv	Lawnmower service	£99.00

#### Direct Debits

ECDC	Non-domestic rates	£611.00
B & CE	Peoples Pension	£TBA
EDF	Floodlights	£9.45
HMRC	Tax & NIC	£TBA
EDF	Glebe electric	£32.13
EDF	Glebe electric	£249.94
EDF	Pavilion Electric	£272.36
EDF	Glebe Gas	£72.73

## 143/23 Working Parties and Committees

1. The Glebe Management Meeting – 23<sup>rd</sup> November 2023 (attached)
  - a. To note minutes of the meeting.
2. Personnel Committee Meeting – 28<sup>th</sup> November 2023 (attached)
  - a. To note minutes of the meeting.
3. Finance Working Party – 14<sup>th</sup> November 2023. (attached)

## 144/23 Draft Budget and Precept 2024/2025

1. To receive draft budget and information relating to the Precept. (attached)
2. To receive additional information from the RFO.

## 145/23 Planning

1. Planning approvals – None Received to Date
2. Planning Appeals – None Received to Date
3. Planning Applications
  - i) 23/01254/LBC The Old Baptist Chapel, 86 The Brook. – 6 replacement timber windows to property.
  - ii) 23/01259/FUL. Land adjacent to 107 The Row. – Lake and associated works.
4. Tree Consents – None Received to Date

## 146/23 Modification Order to modify definitive map and statement of public rights of way.

1. Public Right of Way User Evidence Statement – Discuss obtaining residents contact details from Cllr Inskip (ECDC)

**147/23 Memorial Bench – Old Recreation Field.**

1. To consider proposed seat and location for a wooden bench.

**148/23 ECDC. Bus, Cycle, Walk update from ECDC (attached)**

1. To consider any feedback.

**149/23 Sutton Fire Station**

1. To discuss potential closure of Sutton Fire Station

**150/23 Diary Dates**

1. 14<sup>th</sup> December 2023 7pm – 9pm CAPALC AGM. (Online – need to book in).

**151/23 Date of Next Meeting(s)**

- 9<sup>th</sup> January 2024 Full Council and Budget Precept Meeting  
23<sup>rd</sup> January 2024 Full Council Meeting

**Members of the public and press are welcome to attend the meeting.**