



**Parish Clerk**  
Mrs R A Hughes FSLCC  
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**NOTICE OF MEETING:** Full Council  
**TIME:** 7.30pm  
**DATE:** 25<sup>th</sup> July 2023  
**VENUE:** The Glebe Hall, 4 High Street, Sutton.

Planning applications: All applications can be viewed at [www.eastcambs.gov.uk/online-applications/](http://www.eastcambs.gov.uk/online-applications/), then putting the application number in the search bar.

Dear Sir/Madam

All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting as set out below.

Mrs R Hughes  
Clerk to Sutton Parish Council  
19<sup>th</sup> July 2023

MEMBERS 15 QUORUM: 5

#### A G E N D A

**46/23 To receive and note apologies for absence.**

Mr M Inskip

**47/23 To receive declarations of interest.**

- a) Councillors to declare any personal interest in any items on the agenda
- b) Councillors to declare any prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- c) Councillors to declare any pecuniary interest in any items on the agenda.
- d) To consider written requests from Members for dispensations.

**48/23 Public Participation**

To adjourn the meeting for up to 10 minutes to allow any members of the public and Councillors declaring a prejudicial interest to address the meeting **in relation to the business to be transacted at that meeting.**

**49/23 To approve the minutes of the meeting of Council held on 27<sup>th</sup> June 2023 (attached)**

**50/23 Matters for Information only**

1. Ouse Washes Section 10 works – Update June 2023. (Attached)
2. Priors Field Surgery ACV update
3. Station Road - Verbal report from Clerk about verges, paths and trees.
4. Disabled Parking Bay – Verbal update
5. ECDC press release - Corporate Plan (Attached)
6. ECDC press release – Youth Vision (Attached)
7. ECDC press release – Congestion Charge (Attached)
8. Report from Sutton Timebank.

**51/23 To receive and note the Project Chart and Action Plan (attached)**

**52/23 To receive reports in relation to Sutton from:**

1. Cllr Lorna Dupre – Cambridgeshire County Council (attached)
2. Cllr Lorna Dupre & Cllr Mark Inskip – East Cambridgeshire District Council (attached)

**53/23 Finance**

**1. To approve payments.**

Online Payments

July	Salaries & expenses	£7681.06
July	Cambs Pension Fund	£830.12
Veolia Ltd	Easi-bins	£145.82
Centradata Ltd	IT support	£73.01
The Copier Warehouse	Photocopying	£102.14
Truelink Ltd	Grass maintenance	£587.90
CAPALC	Cllr training	£75.00
R Hughes	Reimbursement - Tax for Van	£176.00
Online Playgrounds	Play Park – Gate Springs	£82.00
Savills	Land rent adjustment	£41.37
Pozitive Energy	Final Electric Glebe	£113.58
Pozitive Energy	Final Electric Glebe	£1.43
BCA Remarketing	Purchase of Van	£6900.00

Direct Debits

ECDC	Non-domestic rates (July)	£611.00
B & CE	Peoples Pension	£166.07
Wavenet	Mobile Phones	£269.89
Volkswagen FS	Van Lease	£242.99
EDF	Glebe electric	£11.97
EDF	Glebe Electric	£257.07
EDF	Pavilion electric	£203.28
EDF	Floodlights	£19.53
SSE	Street lights	£160.04
HMRC	Tax & NIC	£1599.99

**2. Van Insurance**

- a) To consider and approve the annual Van Insurance renewal quote to start from 1<sup>st</sup> August 2023

**54/23 Committees and Working Parties**

**1. Sports and Recreation Working Party**

- a) To receive notes from the working party- 22<sup>nd</sup> June 2023 (Attached)
- b) To consider recommendations
  - i) To make a formal Definitive Map Modification Order application for the old railway track bed between Sutton and Haddenham using the evidence supplied to Cllr Inskip.
  - ii) To investigate the feasibility of locating an additional dog bin near the bench east of 25 The Row on the south side of The Row.
  - iii) To install two Coronation commemorative benches, one on the green area at the corner of Ely Road and Churchill Close, and the other opposite the Jubilee bench outside Bellairs entrance to the school at a cost of approximately £3,780 funded from CIL receipts.

## **2. Traffic and Transport Working Party**

- a) To receive notes from working party – 11<sup>th</sup> July 2023 (Attached)
- b) To consider recommendations
  - i) To approve the Clerk to contact the County Council for an update the 20mph application
  - ii) To approve that an item is included on the next full council agenda to enable the parish council to discuss the latest status and if necessary to formally raise concerns about the handling of the LHI application to the county council.
  - iii) To approve the Clerk to see whether to initiate discussion with highways officers on addressing speeding on The America

## **3. Climate Change Working Party**

- a) To receive notes from working party – 18<sup>th</sup> July 2023 (Attached)
- b) To consider recommendations
  - i) To approve the proposed remit and action plan.
  - ii) To approve the Clerk to contact Cottenham Parish Council to seek advice on how they are managing the use of EV chargers.
  - iii) To approve the Clerk to review possibility of using CIL to fund the installation of EV Chargers
  - iv) To approve the proposal to submit a 1<sup>st</sup> stage expression of interest application to the Cambridge Priorities Capital Fund for the provision of Solar Photovoltaic Arrays and associated battery storage to be installed to both the Glebe and Pavilion.

### **55/23 Brooklands Centre Car Park re-surfacing.**

1. To receive report from the Clerk
2. To discuss and approve obtaining 3 quotations, applying for a grant from Grantscape and obtaining 3<sup>rd</sup> party funding from ECDC.

### **56/23 Email - ECDC – Pride of Place, Nature Recovery Plans, Climate and Nature Actions.**

1. Pride of Place grant – To consider making an application for this grant. (see criteria)
2. Recovery Plan – To consider organising a joint (one-task only) working party – Open Spaces/Conservation group/Garden Club to draft the plan, working to the template provided. (Enclosed).
3. Climate and Nature Actions

To consider and approve

Action 6 – To look at suitable areas in the village.

Action 7 & 10 – Publish and support the scheme.

Action 8 – To consider locations to plant Oak Trees

Action 11 – To consider location for a water bottle filling station, and formally approve when more details is available.

Action 18 – Climate Change working party to work with ECDC.

Action 19 – Clerk to provide a draft policy and details for approval.

## **57/23 Planning**

### **1. Approvals**

- i) 23/00295/FUL. 32 Link Lane Sutton. Garage conversion, front and side extensions and external works.
- ii) 22/01424/FUL. 28 The Orchards Sutton. Proposed rendering to the front and rear of dwelling

### **2. Planning Applications**

- i) 22/01424/FUL. 28 The Orchards Sutton. Proposed rendering to the front and rear of dwelling. – Please see amendments to include the removal of render to the entire front elevation. Render will be applied to the two parts shown in Front elevation Photo. – Please note comment extension requested but not possible due to determination date - Previous comments on this application was ECDC to Determine.
- ii) 23/00512/RMA. Land To North Side Of Mill Field Sutton. Reserved matters of Appearance, Landscaping and Scale of previously approved 22/00525/VAR To vary condition 12 (floor area) of previously approved 21/00485/OUT for proposed residential development of nine dwellings, access road, car ports, garaging, visibility splays and associated site works

### **3. Planning Refusal**

- i) 23/00589/FUL. Land Adjacent 107 The Row Sutton. Proposed lake and associated works

### **4. Trees**

- i) 23/00638/TRE. Durnford House 7 Station Road Sutton. T1 Silver Birch - Fell as mostly dead – Application approved

## **58/23 Date of Next Meeting(e)**

Full Council – 22<sup>nd</sup> August 2023

**Members of the public and press are welcome to attend the meeting.**