



Parish Clerk

Mrs R A Hughes FSLCC
The Glebe
4 High Street
Sutton
Ely
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CB6 2RB

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NOTICE OF MEETING:

TIME:

DATE:

VENUE:

Full Council

7.30pm

25th April 2023

The Pavilion, The Brook, Sutton.

Planning applications: All applications can be viewed at www.eastcambs.gov.uk/online-applications/, then putting the application number in the search bar.

Dear Sir/Madam

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Mrs R Hughes
Clerk to Sutton Parish Council
19th April 2023

MEMBERS

15

QUORUM:

5

A G E N D A

215/23 To receive and note apologies for absence.

216/23 To receive declarations of interest

- a) Councillors to declare any personal interest in any items on the agenda
- b) Councillors to declare any prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- c) Councillors to declare any pecuniary interest in any items on the agenda.

217/23 Public Participation

To adjourn the meeting for up to 10 minutes to allow any members of the public and Councillors declaring a prejudicial interest to address the meeting **in relation to the business to be transacted at that meeting.**

218/23 Priorsfield Surgery- PPG

1. To receive a written report from PPG regarding the doctor's surgery

219/23 To approve the minutes of the meeting of Council held on 28th March 2023 (attached).

220/23 Matters for Information only

1. Lengthsman – Certificate of Competence – Traffic Management for Community Events
2. ECDC – Local Enforcement Plan (attached)
3. Way 2 Go Spring Newsletter 2023 (attached)
4. Premier Education – Clerk to report on School holiday sports club
5. STNN/23/1 - Addressing 1 new dwelling - Land rear of 107 The Row, Sutton (attached)

221/23 To receive and note the Project Chart and Action Plan (attached)

222/23 To receive reports in relation to Sutton from:

1. Cllr Lorna Dupre – Cambridgeshire County Council (attached)
2. Cllr Lorna Dupre & Cllr Mark Inskip – East Cambridgeshire District Council (attached)

223/23 Finance

1. To approve payments.

Online Payments

April	Salaries & expenses	£7370.20
April	Cambs Pension Fund	£830.12
Veolia Ltd	Easi-bins	£197.16
HMRC	Tax & NIC	£1611.79
Centradata Ltd	IT support	£73.01
ECDC	Glebe premises licence	£265.01
CAPALC	Annual Subscription & DPO	£853.97
The Copier Warehouse	Photocopying	£94.53
Vision ICT	Website host & support	£342.00
Truelink Ltd	Grass maintenance	£343.31
SLCC	Annual Subscription (MW)	£187.00
ICCM	Annual membership	£95.00
MS Electrical	Glebe – light repairs	£348.00
CAPALC	Training	£190.00
ECDC	The Glebe – Premises Licence	£180.00

Paid End March – online payments

HMRC	PAYE	£204.88
Groundwork UK	NP Grant unspent	£2360.00
Miss Pearson	Hall hire refund	£36.52

Direct Debits

ECDC	Non-domestic rates (April)	£605.66
B & CE	Peoples Pension	£
SSE	Street lights	£220.36
Wavenet	Mobile Phones	£125.89
Volkswagen FS	Van Lease	£242.99
EDF	Pavilion Gas	£2505.04
EDF	Glebe electric	£510.45
EDF	Glebe Gas	£719.25
EDF	Pavilion electric	£282.41
Savills	Allotment land rent	£991.37

2 To consider Grant applications (attached)

- i) Sutton Feast Committee – Annual Insurance
- ii) Sutton Feast Committee – Coronation

224/23 Committees and Working Parties

1. To receive notes of the Neighbourhood Plan working party meetings:

- i) 18 January 2023, 29th March 2023 and 13th April 2023. (attached)
 - a) SPC to approve draft for consultation (subject to typo and grammatical errors) in readiness for the consultation. (attached)
 - b) To note cost of continuation of NP review, and additional grant funding.

225/23 Planning

1. Approvals

- i) 23/00063/FUL. 1 Foxes Hollow Sutton. Single storey rear extension
- ii) 22/01186/FUL. The Bungalow 1 Fieldgate Sutton. Single storey rear extension, re- roof side extension, new porch canopy, internal and external alterations and new driveway/access, alterations to existing outbuilding

2. Planning Applications

- i) 23/00415/FUL. 68 Bellairs Sutton. Proposed ground floor rear and side extension
- ii) 22/00626/FUL. 121-123 High Street Sutton. Erection of 9 No.dwellings, garages and associated works following the demolition of the existing dwelling- Amendment - The following amended information has been received:
 - Amendments to all proposed House Types.
 - Reduction of ridge heights for Plots 1, 2, 3, 4, 7, 8 and 9.
 - Plots 5 and 6 amended from 2No. detached 4/5 bedroom dwellings to a pair of semidetached 2 bedroom dwellings.
 - Increased separation distance between Plot 5 and west boundary of application site.The following additional information has been received: Shadow Study plans

3. Appeals

- i) APP/V0510/W/22/3304498. Site south east of 91 The Row, Sutton. - The appeal is allowed and planning permission is granted for the erection of one self-build dwelling and carport/workshop, siting and residential use of one mobile home for duration of works, and associated works at site south east of 91 The Row, Cambridgeshire CB6 2PB in accordance with the terms of the application, Ref 22/00345/FUL.

4. ECDC Planning Committee

- i) 22/00057/RMM. Land Rear Of Garden Close Sutton. Reserved Matters for appearance, landscaping, scale and layout for the erection of 47 homes including public open space of previously approved Outline planning application 17/01445/OUM for erection of up to 53 houses to include public open space and details relating to access – Application put forward for inclusion in Planning committee Agenda – Meeting on 26th April at 2pm

226/23 Letter received from Gigaclear LTD

1. Request for permission to access Parish Council land for the installation of fibre broadband equipment GWA203410/E-SUTTN (attached)
 - i) To consider request for permission to access the existing infrastructure on Parish council land as per attached Access Agreement
 - ii) To approve the Parish Clerk to sign the Network Access Agreement GWA203410/E-SUTTN on behalf of the council.

227/23 Correspondence

1. Sutton Pools Land Charity – Letter re: appointment of Trustees. (attached)
 - i) To consider if the parish council wishes to be considered as a representative trustee.
2. Hedgehogs R Us – Letter re: Hedgehog Highways (attached)
 - i) To consider project by Sutton Timebank, and purchase of 1 x 50 box at £150.00 (Timebank EMR)
3. Connections Bus.
 - i) Email from Connections Bus regarding availability and costs.

4. Sutton Feast Committee – Party in the Park and November fireworks.

- i) To consider request for the use of the Football field for party in the park, and the use of the Recreation Ground (Lawn Lane) for November fireworks.

228/23 Diary Dates

22nd April 2023 – Sutton Annual Litter pick

27th April 2023 – Annual meeting of the Electorate

229/23 Date of Next Meeting(s)

Annual Meeting of the Parish Council – 16th May 2023

Full Council – 23rd May 2023

Members of the public and press are welcome to attend the meeting.