



Parish Clerk

Mrs R A Hughes FSLCC
The Glebe
4 High Street
Sutton
Ely
Cambs
CB6 2RB

Tel: 01353 777189

Email: office@sutton-cambs-pc-gov.uk

NOTICE OF MEETING: Full Council
TIME: 7.30pm
DATE: 28th March 2023
VENUE: The Pavilion, The Brook, Sutton.

Planning applications: All applications can be viewed at www.eastcambs.gov.uk/online-applications/, then putting the application number in the search bar.

Dear Sir/Madam

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

R Hughes

Mrs R Hughes
Clerk to Sutton Parish Council
22nd March 2023

MEMBERS 15 QUORUM: 5

A G E N D A

198/23 To receive and note apologies for absence.

199/23 To receive declarations of interest

- a) Councillors to declare any personal interest in any items on the agenda
- b) Councillors to declare any prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- c) Councillors to declare any pecuniary interest in any items on the agenda.

200/23 Public Participation

To adjourn the meeting for up to 10 minutes to allow any members of the public and Councillors declaring a prejudicial interest to address the meeting **in relation to the business to be transacted at that meeting.**

201/23 Priorsfield Surgery- PPG

1. To receive a verbal report from PPG regarding the doctor's surgery

202/23 To approve the minutes of the meeting of Council held on 28th February 2023 and 7th March 2023 (attached).

203/23 Matters for Information only

1. TTRO 23/334 Painters Lane, Sutton (attached)
2. TTRO 23/336 Various East (attached)
3. STNN/22/177 - Addressing 1 new dwelling - Site at 67 High Street, Sutton (attached)
4. STNN/22/185 - Addressing 1 new dwelling - Site South of 67 The Row, Sutton (attached)
5. Ouse Washes Flood Storage Reservoir – March Update (attached)

204/23 To receive and note the Project Chart and Action Plan (attached)

205/23 To receive reports in relation to Sutton from:

1. Cllr Lorna Dupre – Cambridgeshire County Council (attached)
2. Cllr Lorna Dupre & Cllr Mark Inskip – East Cambridgeshire District Council (attached)

206/23 Finance

1. To approve payments.

Online Payments

March	Salaries & expenses	£7,199.80
March	Cambs Pension Fund	£860.87
Veolia Ltd	Easi-bins	£145.82
HMRC	Tax & NIC	£1612.39
ESPO	Office/Cleaning	£115.86
Centradata Ltd	IT support	£213.41
CamAlarms Ltd	Pavilion alarm	£192.58
Truelink Ltd	Grass maintenance	£1,583.27
Places4people	NP consultant	£3,300.00
Rialtas Bus Solutions	MTD annual subscription	£159.01
Gordon Ellis & Co	Rectangle Planter for Village	£269.90
Savills	Lease of Agricultural Land	£991.37

Direct Debits

B & CE	Peoples Pension	£166.07
SSE	Street lights	£4.94
Wavenet	Mobile Phones	£107.80
PWLB	Loan payment	£7,451.25
Volkswagen FS	Van Lease	£242.99
WAVE	Water rates – Pavilion	£140.97
EDF	Glebe electric	£601.69
EDF	Glebe Gas	£1,320.96
EDF	Pavilion electric	£282.41
WAVE	Water rates – Glebe	£35.43
BT	Phone and Broadband Glebe	£253.99

207/23 Planning

1. Approvals
 - i) 23/00080/OUT. Land Adjacent To 152 High Street Sutton. Construction of a pair of semi-detached dwellings and associated works
 - ii) 23/00097/FUL. Watergull House 26 The America Sutton. Replacement double garage with sun room to garden and new porch to front door of dwelling.
2. Planning Applications
 - i) 23/00295/FUL. 32 Link Lane Sutton. Garage conversion. First floor front and side extensions and external works
 - ii) 22/00057/RMM. Land Rear Of Garden Close Sutton. Reserved Matters for appearance, landscaping, scale and layout for the erection of 47 homes including public open space of previously approved. Outline planning application 17/01445/OUM for erection of up to 53 houses to include public open space and details relating to access. **Amendment to application The amendment involves amended landscaping, tree protection and boundary treatments plan; house type V amendments; amended levels, sections and open spaces plan.**
 - iii) 23/00214/ARN. North Farm The Gault Sutton. Proposed change of use of agricultural building to residential unit

3. Mepal Neighbourhood Plan – Statutory Consultation. (attached)

208/23 Burial Ground Fee and charging structure review.

1. To receive report from the Deputy Clerk (attached)
2. To consider report and recommendations
 - i) Burial plots, to consider separating the 'purchase of a plot and internment' costs.
 - ii) Garden of Remembrance, to consider separating the 'Burial of Casket and erection of marker' costs.
 - iii) To consider increase in fees from 1st April 2023 as recommended.

209/23 Facilities Caretaker Vacancy.

1. To receive update from the Clerk on the vacant position for Facilities Caretaker.
2. To consider options for caretaking of the facilities.

210/23 Pavilion Store room Key – Sutton Bowls

1. To consider request from Sutton Bowls Club for a request for the key for the Pavilion Store.
2. To consider the purchase of 2 x sets of keys for the store at a cost of £45.75 + VAT.

211/23 Request for partial refund from hirer

1. To receive report relating to hire of the Glebe and use of the oven (attached)
2. To consider giving a partial refund to the hirer

212/23 Sutton Conservation Society

1. To discuss response to email relating to the work at the paddock.
2. To discuss findings from councillor visit to the paddock in relation to the grass cutting areas.

213/23 Diary Dates

22nd April 2023 – Sutton Annual Litter pick.
27th April 2023 – Annual meeting of the Electorate

214/23 Date of Next Meeting(s)

Full Council –25th April 2023

Members of the public and press are welcome to attend the meeting.