



Parish Clerk

Mrs R A Hughes FSLCC
The Glebe
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CB6 2RB

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Email: office@sutton-cambs-pc-gov.uk

NOTICE OF MEETING: Full Council
TIME: 7.30pm
DATE: 28th February 2023
VENUE: The Pavilion, The Brook, Sutton.

Planning applications: All applications can be viewed at www.eastcambs.gov.uk/online-applications/, then putting the application number in the search bar.

Dear Sir/Madam

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Mrs R Hughes
Clerk to Sutton Parish Council
22nd February 2023

MEMBERS 15 QUORUM: 5

A G E N D A

174/23 To receive and note apologies for absence.

175/23 To receive declarations of interest

- a) Councillors to declare any personal interest in any items on the agenda
- b) Councillors to declare any prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- c) Councillors to declare any pecuniary interest in any items on the agenda.

176/23 Public Participation

To adjourn the meeting for up to 10 minutes to allow any members of the public and Councillors declaring a prejudicial interest to address the meeting **in relation to the business to be transacted at that meeting.**

177/23 To approve the minutes of the meeting of Council held on 24th January 2023. (attached).

178/23 Matters for Information only

1. Cambs & Peterborough Combined Authority Update. (attached)
2. Information on Parish Council Elections – May 2023 (attached)
3. ECDC – Letter from Leader of the Council – Re: ECDC Finances. (attached)

179/23 To receive and note the Project Chart and Action Plan (attached)

180/23 To receive reports in relation to Sutton from:

1. Cllr Lorna Dupre – Cambridgeshire County Council (attached)
2. Cllr Lorna Dupre & Cllr Mark Inskip – East Cambridgeshire District Council (attached)

181/23 Finance

1. To approve payments.

Online Payments

February	Salaries & expenses	£7,222.50
February	Cambs Pension Fund	£860.87
Veolia Ltd	Easi-bins	£145.82
The Copier Warehouse	Photocopying	£105.08
HMRC	Tax & NIC	£1612.19
ESPO	Office/Cleaning	£74.30
Centradata Ltd	IT support	£1028.21
Mark Allen	Glebe window cleaning	£30.00
Centradata Ltd	Replacement computer	£577.20
Timebanking UK	Annual subscription	£150.00
TSO Host	NP Website	£86.26
Online Playgrounds	Parts for play park repair	£105.32
Sutton Tree Services	Hedge cutting	£1020.00
Jordan Builders	Roof repairs – Glebe	£300.00

Direct Debits

B & CE	Peoples Pension	£166.07
SSE	Street lights	£231.34
Wavenet	Mobile Phones	£107.33
Pozitive Energy	Floodlights Electric	£12.73
Pozitive Energy	Glebe – Electric	£13.20
Pozitive Energy	Glebe – Electric	£153.02

182/23 Planning

1. Approvals
 - i) 22/00958/FUL. Site South West Of 16 Tower Road Sutton. Construction of a new dwelling
2. Planning Applications
 - i) 23/00097/FUL. Watergull House 26 The America Sutton. Replacement double garage with sun room to garden and new porch to front door of dwelling
 - ii) 23/00080/OUT. Land Adjacent To 152 High Street Sutton. Construction of a pair of semi detached dwellings and associated works
 - iii) 23/00063/FUL. 1 Foxes Hollow Sutton. Single storey rear extension
 - iv) 22/01424/FUL. 28 The Orchards Sutton. Proposed rendering to the front and rear of dwelling
 - v) CCC/22/091/FUL Bridge Farm. Land At Bridge Farm, Holme Fen Drove, Colne. Extension of irrigation reservoirs (part retrospective) and construction of a third reservoir by the extraction, processing and export of sand and gravel; excavation of clay for sealing the reservoir embankments; silt settlement lagoons; and temporary infrastructure with access onto the B1050 Chatteris Road between Ashwood and Holwood Nurseries
3. Tree Applications
 - i) 22/01484/TRE. 12 Sutton Park Sutton. T1 Blue Cypress - Fell due to roots damaging driveway and excessive shading to the house – Approved
 - ii) 22/01480/TPO. 4 Eastwood Close Sutton. T1 Sycamore - Re- pollard back to previous pruning points - Refusal
4. Planning Refusals
 - i) 22/01113/FUL. Land South East Of 107 The Row Sutton. Proposed lake and associated works
 - ii) 22/01138/FUL. 32 The Brook Sutton. Loft Conversion

5. Withdrawn

- i) 21/01010/FUL. Fountain Farm The Gault Sutton. Proposed replacement dwelling, garage, site works and replacement garage for Broadpiece House

183/23 CCC Consultation on updates to local validation list requirements (attached)

1. To discuss and consider any response.

184/23 Cambridgeshire County Council - ANW_CB114 Arqiva Anglian Water Smart Meter Antenna

1. To receive information and documents regarding the Arqiva Anglian Water Smart Meter Antenna application (attached)
2. To review and note any Council views

185/23 Committees and Working Parties

1. Finance Working Party

- a) To receive notes of the working party meeting – 6th February 2023. (attached)
- b) To consider and approve recommendations from the working party.
 - i) Full Council to approve the Effectiveness of the Internal Auditor Report (attached)
 - ii) To add to the Investment Policy “where an investment is not protected by FSCS the Council makes a thorough assessment of the risk” (attached)
 - iii) To approve the Financial and Investment Risk Assessments. (attached)
 - iv) Reserves Policy: To make an addition to the Policy “the Council will keep 25% of its general revenue as a reserve”. (attached)
 - v) As of 1st March 2023, all councillors and staff must use their provided .GOV email address, and this will be the only way that councillors and staff will communicate. (attached)

186/23 School Holiday Clubs

1. To receive report from Clerk on proposed clubs (attached).

187/23 Request from Sutton Conservation Society

1. Request from Sutton Conservation Society (attached)
2. To receive information from the clerk on current contract for The Paddock.
3. Council to consider request.

188/23 Provision of Planters for the village

1. To consider types of planters and locations

189/23 Sutton Feast Committee – Road Closure Highway Event application.

1. To consider application and make any comments.

190/23 Warm Hubs

1. To receive an update from the clerk on the warm hub.

191/23 Diary Dates

22nd April 2023 – Sutton Annual Litter pick.

192/23 Date of Next Meeting(s)

Full Council – 28th March 2023

Members of the public and press are welcome to attend the meeting.