



Parish Clerk

Mrs R A Hughes FSLCC
The Glebe
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Sutton
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CB6 2RB

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Email: office@sutton-cambs-pc-gov.uk

NOTICE OF MEETING: Full Council
TIME: 7.30pm
DATE: 24th January 2023
VENUE: The Pavilion, The Brook, Sutton.

Planning applications: All applications can be viewed at www.eastcambs.gov.uk/online-applications/, then putting the application number in the search bar.

Dear Sir/Madam

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Mrs R Hughes
Clerk to Sutton Parish Council
18th January 2023

MEMBERS 15 QUORUM: 5

A G E N D A

154/23 To receive and note apologies for absence.

155/23 To receive declarations of interest

- a) Councillors to declare any personal interest in any items on the agenda
- b) Councillors to declare any prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- c) Councillors to declare any pecuniary interest in any items on the agenda.

156/23 Public Participation

To adjourn the meeting for up to 10 minutes to allow any members of the public and Councillors declaring a prejudicial interest to address the meeting **in relation to the business to be transacted at that meeting.**

157/23 To approve the minutes of the meeting of Council held on 10th January 2023. (attached).

158/23 Matters for Information only

1. Ouse Washes Flood Storage Reservoir update Jan 2023 (attached)
2. Gigaclear works in Sutton – Update from Clerk (attached)
3. Report from Sutton Timebank.
4. TTRO – 23/106 Long North Fen Drove, Sutton and TTRO 23/107 The Row, Sutton (attached)

159/23 To receive and note the Project Chart and Action Plan (attached)

160/23 To receive reports in relation to Sutton from:

1. Cllr Lorna Dupre – Cambridgeshire County Council (attached)
2. Cllr Lorna Dupre & Cllr Mark Inskip – East Cambridgeshire District Council (attached)

161/23 Finance

1. To approve payments.

Online Payments

January	Salaries & expenses	£7346.99
January	Cambs Pension Fund	£860.87
Veolia Ltd	Easi-bins	£108.08
The Copier Warehouse	Photocopying	£85.06
HMRC	Tax & NIC	£1612.19
ESPO	Office/Cleaning	£53.75
Parish Online	Digital Mapping	£96.00
Data Shredders	Shredding	£79.20
Ely Skip Hire	Skip – Burial ground	£262.00
Rialtas Business Sol	Accounts software	£159.01
Centradata Ltd	IT support	£252.22
Sutton Poors Charity	Drainage rates	£117.04
Cambs ACRE	Subscription	£60.00
Gallagher Insurance	Annual Insurance	£4864.64
Fenland Spirit Services	Lawn Mower Service	£89.00

Direct Debits

B & CE	Peoples Pension	£166.07
Volkswagen FS	Van lease	£242.99
ECDC	Non-domestic Rates	£595.00
SSE	Street lights	£255.14
Sutton Poors Charity	Drainage rates	£117.04
ICO	Data Protection Fee	£35.00
Wavenet	Mobile Phones	£107.33

162/23 Planning

1. Approvals

- i) 22/00982/FUL. 3 Pound Lane Sutton. Single storey extension to rear and associated works
- ii) 22/01263/LBC. 22A High Street Sutton. Proposed single roof light
- iii) 22/00525/VAR. Land to North Side of Mill Field Sutton. To vary Condition 12 (Floor Area) of previously approved 21/00485/OUT for Proposed residential development of nine dwellings access road, car ports, garaging, visibility splays and associated site works
- iv) 22/00945/FUL. Rathless 1 Church Lane Sutton. Replacement flat roof with a pitch roof and garage conversion

2. Planning Applications

- i) 22/01138/FUL. 32 The Brook Sutton. Loft Conversion
- ii) 22/01186/FUL. The Bungalow 1 Fieldgate Sutton. Single storey rear extension, re-roof side extension, new porch canopy, internal and external alterations and new driveway/ access, alterations to existing outbuilding

3. Tree Applications

- i) 22/01297/TPO. 2 Markfield Rise Sutton. T 1 - Field Maple - Pollard at 4m above ground level. Reason - Hollow main trunk with included unions showing signs of splitting - Approved
- ii) 22/01438/TRE. 62C High Street Sutton. T1 Acacia- Reduce in height and shape by 1.5-2 meters T2 Acacia- Severe canker, remove to ground level
T3 Prunus- Reduce in height by 2 meters and shape by 1.5 meters - Approved

4. Planning Appeals

- i) 22/00457/FUL. 68 Bellairs, Sutton. Proposed ground floor rear and side extension – Appeal Dismissed

5. Planning Withdrawn

- i) 22/01150/FUL. 13 Mostyn Close Sutton. Part conversion of a garage storage area to seamstress studio/workshop - retrospective

163/23 Committees and Working Parties

1. Neighbourhood Plan Working Party.

- a) To receive notes of working party meetings – 17th October 2022 and 9th November 2022.

164/23 LHI 23/24 Application

- 1. To receive details of LHI 23/24 application to CCC for Weight Restriction on B1381.
- 2. To approve application

165/23 CCC Proposed Highway works – The Brook corner

- 1. To receive and note CCC proposed works on The Brook. (attached)

166/23 ECDC – CCTV in licensed taxis and private hire vehicles consultation.

- 1. To note consultation and consider any response required. (attached)

167/23 Summer holiday club.

- a) To receive email from Finding Fitness and discuss action required.

168/23 Cambs & Peterborough Combined Authority – Draft Bus Strategy consultation.

- 1. To note consultation and consider any response required. (attached)

169/23 Asset of Community Value.

- 1. To receive report from Cllr Watson on his visit to The Chequers to source evidence on the application. (attached).
- 2. To consider if any further action is required.

170/23 Thermal Imaging Cameras

- 1. To receive an update from The Clerk on how the scheme could be set up for Sutton.
- 2. To discuss and agree process for running the Thermal Imaging Camera scheme.

171/23 Grass cutting contracts

- 1. Clerk to report on quotations received for grass maintenance of The Paddock, Recreation Field, Football Pitch and Open Space.
- 2. To consider and approve quotation.

172/23 Grant Application – Open Spaces Group

- 1. To receive grant application from Sutton Open Spaces Group, and report from The Clerk. (attached)
- 2. To consider and approve application.

173/23 Date of Next Meeting(s)

Full Council – 28th February 2023

Members of the public and press are welcome to attend the meeting.