



## Parish Clerk

Mrs R A Hughes FSLCC  
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**NOTICE OF MEETING:** Full Council  
**TIME:** 7.30pm  
**DATE:** 7<sup>th</sup> December 2022  
**VENUE:** The Pavilion, The Brook, Sutton.

Planning applications: All applications can be viewed at [www.eastcambs.gov.uk/online-applications/](http://www.eastcambs.gov.uk/online-applications/), then putting the application number in the search bar.

Dear Sir/Madam

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Mrs R Hughes  
Clerk to Sutton Parish Council  
13<sup>th</sup> December 2022

MEMBERS 15 QUORUM: 5

## A G E N D A

**129/22 To receive and note apologies for absence.**

**130/22 To receive declarations of interest**

- a) Councillors to declare any personal interest in any items on the agenda
- b) Councillors to declare any prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- c) Councillors to declare any pecuniary interest in any items on the agenda.

**131/22 Public Participation**

To adjourn the meeting for up to 10 minutes to allow any members of the public and Councillors declaring a prejudicial interest to address the meeting **in relation to the business to be transacted at that meeting.**

**132/22 To approve the minutes as a true record of the meeting of Council held 22<sup>nd</sup> November (Attached)**

**133/22 Matters for Information only**

1. Making Connections 2022 Consultation (attached)
2. Cambridgeshire and Peterborough Combined Authority November Update (attached)
3. Ouse Washes December Newsletter (attached)
4. Christmas Community Waste Education Newsletter (attached)
5. Letter from Editor – The Pepperpot
6. Meeting dates for 2023/2024 (attached)
7. TTRO 23/032 Various Roads, Sutton – Approved (attached)
8. TTRO 23/069 High Street, Sutton– Approved (attached)

**134/22 To receive and note the Project Chart and Action Plan (attached)**

**135/22 To receive reports in relation to Sutton from:**

1. Cllr Lorna Dupre – Cambridgeshire County Council (attached)
2. Cllr Lorna Dupre & Cllr Mark Inskip – East Cambridgeshire District Council (attached)

### 136/22 Hate Crimes

1. To receive report and details from The Clerk. (attached)
2. To approve that the Parish Council office becomes a 3<sup>rd</sup> party reporting Centre for Hate Crime.

### 137/22 Civility and Respect

1. To receive report from the Clerk on the Civility and Respect Pledge (attached)
2. Sutton Parish Council considers signing the Pledge and passes a resolution to that effect.
3. To consider adopting the Councillor/Officer Protocol. (attached)

### 138/22 Play Park report

1. To receive report on Play Park risk assessment. (attached)
2. To consider and approve recommendations for required maintenance.

### 139/22 Insurance – Pre Renewal Questionnaire

1. To receive Gallagher Pre- Renewal questionnaire. (attached)
2. Council to consider 'Declaration' Section and to approve that the Clerk signs on behalf of the council.

### 140/22 Finance

#### 1. To approve payments.

#### Online Payments

December	Salaries & expenses	£7668.66
December	Cambs Pension Fund	£860.87
Veolia Ltd	Easi-bins	£146.58
The Copier Warehouse	Photocopying	£85.06
HMRC	Tax & NIC	£1612.39
ESPO	Office/Cleaning	£110.34
Truelink Ltd	Grass maintenance	£888.58
Salmons Bros	Pavilion door repair	£171.00
SLCC	Clerk subscription	£436.00
Ely Skip Hire	Skip – Burial ground	£166.00
Salmons Bros	Pavilion – Keys	£888.92
Plantscape	Christmas Trees	£3004.80
Briar Security	Pavilion door alarms	£214.80
RBL Poppy appeal	Poppy Wreath	£30.00
Sutton Tree Services	Tree work	£1236.00
Lords Travel	Timebank coach trip	£195.00

#### Direct Debits

B & CE	Peoples Pension	£166.07
Volkswagen FS	Van lease	£242.99
ECDC	Non-domestic Rates	£595.00
Pozitive Energy	Glebe – Electric	£131.69
Pozitive Energy	Floodlights	£12.73
Pozitive Energy	Glebe Electric	£13.20
Pozitive Energy	Pavilion – Electric	£87.42

### 141/22 Finance and Reporting working party

1. To receive the notes of meeting of 29<sup>th</sup> November 2022 (attached)
2. To receive recommendations from the working party

- i) To accept the three-year valuation from the Cambridgeshire Pension Fund = at 20.5% (attached)

**142/22 Budget and Precept 2023/2024**

- 1. To receive draft budget and information relating to the Precept. (attached)
- 2. To receive additional information from the RFO.

**143/22 Planning**

**1. Approvals**

- i) 22/00580/RMM. Land South Of Straw Burning Plant Elean Business Park Sutton. Reserved matters of previously approved 12/00301/VAR (To vary conditions 1,4,5,7,8,9,12 & 13 of 12/00301/VAR, for Outline planning permission for data centre buildings (Class B1) up to 65,000 sqm together with associated services, offices, infrastructure, car parking and landscaping at the Elean Business Park to enable phased development of the site) An amended plan/additional information has been received for this application on 18th November 2022. The amendment involves a change to the description of development to refer to the latest Outline planning permission ref: 12/00301/VAR, previously referred only to as 11/00452/OUM

**2. Planning Applications**

- i) 22/00945/FUL. Rathless 1 Church Lane Sutton. Replacement flat roof with a pitch roof and garage conversion

**3. Tree Applications**

- i) 22/01135/TPO. 3 Station Road Sutton. T1 Sycamore - Remove bottom three limbs - to allow some light into vegetable patch T2 Sycamore - Remove bottom three limbs - to allow some light into vegetable patch – Approved

**4. Planning Appeals**

- i) 22/00457/FUL. 68 Bellairs Sutton. Proposed ground floor rear and side extension.

**5. Planning Committee**

- i) 22/00507/RMM. Land adjacent 43 Mepal Road Sutton. Reserved Matters. Reserved matters for layout, scale, appearance and landscaping of 164 dwellings (excludes self-build plots), internal roads, parking, open space, landscaping, sustainable urban drainage and ancillary infrastructure pursuant to 19/01707/OUM

**144/22 Date of Next Meeting(s)**

Full Council – (Budget & Precept meeting) – 10<sup>th</sup> January 2023  
Full Council – 24<sup>th</sup> January 2023

**Members of the public and press are welcome to attend the meeting.**