



## Parish Clerk

Mrs R A Hughes FSLCC  
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**NOTICE OF MEETING:** Full Council  
**TIME:** 7.30pm  
**DATE:** 26<sup>th</sup> July 2022  
**VENUE:** The Pavilion, The Brook, Sutton.

Planning applications: All applications can be viewed at [www.eastcambs.gov.uk/online-applications/](http://www.eastcambs.gov.uk/online-applications/), then putting the application number in the search bar.

Dear Sir/Madam

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Mrs R Hughes  
Clerk to Sutton Parish Council  
20<sup>th</sup> July 2022

MEMBERS 15 QUORUM: 5

## A G E N D A

**50/22 To receive and note apologies for absence.**

**51/22 To receive declarations of interest**

- a) Councillors to declare any personal interest in any items on the agenda
- b) Councillors to declare any prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- c) Councillors to declare any pecuniary interest in any items on the agenda.

**52/22 Public Participation**

To adjourn the meeting for up to 10 minutes to allow any members of the public and Councillors declaring a prejudicial interest to address the meeting **in relation to the business to be transacted at that meeting.**

**53/22 To approve the minutes as a true record of the meeting of Council held 28<sup>th</sup> June 2022 (Attached)**

**54/22 Matters for Information only**

1. Ouse Washes Newsletter. (Attached)

**55/22 To receive and note the Project Chart and Action Plan (attached)**

**56/22 To receive reports in relation to Sutton from:**

1. Cllr Lorna Dupre – Cambridgeshire County Council (attached)
2. Cllr Lorna Dupre & Cllr Mark Inskip – East Cambridgeshire District Council (attached)

**57/22 Finance**

## 1. To approve payments.

### Online Payments

July	Salaries & expenses	£7,265.39
July	Cambs Pension Fund	£824.47
Veolia Ltd	Easi-bins	£88.51
The Copier Warehouse	Photocopying	£103.21
ESPO	Cleaning/Office supplies	£70.51
Centradata Ltd	Support/email host	£85.08
HMRC	Tax & NIC	£1466.12
Ely Skip Hire	Skip Hire – Burial Ground	£174.00
Fenland Fire App	Fire appliance check	£163.06
East Cambs Trading Co	Play park inspection	£36.00
ESPO	Replacement Freezer (Glebe)	£278.40

### Direct Debits

B & CE	Peoples Pension	£145.27
Wavenet	Mobile phones	£107.33
Volkswagen FS	Van lease	£242.99
Southern Electric	Street light electric	£94.06
ECDC	Non-domestic Rates	£595.00
Pozitive Energy	Floodlights	£0.82
Pozitive Energy	Pavilion – Gas	£79.65
Pozitive Energy	Glebe – Gas	£22.63
Pozitive Energy	Pavilion – Electric	£98.11
Pozitive Energy	Glebe – Electric	£114.30
Pozitive Energy	Glebe – Electric	£18.76

## 2. Building Valuations

- a) To note Building Valuation Report (attached)

## 3. Pavilion External Porch Door

- a) To receive report on the replacement of Pavilion door. (attached).
- b) To consider and agree option for replacing 1 or 2 doors
- c) To Consider and resolve contractor to undertake work

## 4. Grant Funding Opportunity (email attached)

- a) To receive details on the ECDC Growth and Infrastructure Fund to support sustainable projects that improve the quality of life for residents. (Application deadline 7<sup>th</sup> October 2022).
- b) To consider that the Sports and Recreation working party look into potential schemes for making an application.

## 58/22 Planning

### 1. Planning Applications

- i) 22/00749/FUL. 50 High Street Sutton. Roof garden with spiral staircase access
- ii) 22/00752/FUL. 1 Link Lane Sutton. Conversion of existing garage to annexe accommodation and construction of alterations to the infrastructure
- iii) 22/00764/FUL. 4 Darbys Yard Sutton. Construction of two storey side extension
- iv) 21/01745/RMA. 22 Link Lane Sutton. Erection 1 no. dwelling. An amended plan/additional information has been received for this application on 7th July 2022- Amendment to red line for highway reasons and changes to fenestration.
- v) 22/00614/FUL. 7 Garden Close Sutton. Proposed single storey extension
- vi) Information only: The Correct block plan has been updated. 22/00663/FUL. 27 Mepal Road Sutton. Proposed raised height of dwelling, installation of new first floor windows, single storey rear extension, reposition of garage and a front porch
- vii) 22/00822/FUL. 8 Haddocks Rise Sutton. Proposed side and rear extensions

2. Trees

- i) Approved: 22/00711/TRE. Durnford House 7 Station Road Sutton. T1 Conifer - Fell. On western/left boundary in back garden between two culver Birches

**59/22 Committees and Working Parties**

1. Finance Working Party -

- b) To receive notes of the working party – 18<sup>th</sup> July 2022 (attached)

2. Neighbourhood Plan Working Party-

- a) To receive notes of the working party – 22<sup>nd</sup> June 2022 and 13<sup>th</sup> July 2022. (attached)

3. Sports and Recreation Working Party -

- a) To receive the notes of the working party – 3<sup>rd</sup> May 2022 (attached)
- b) To consider recommendations from the working party.
  - i) To consider and resolve that the Clerk arranges to meet with the Poors Land to discuss the proposal for a path over the Recreation Ground.
  - ii) To consider and resolve that the Play Park signage is updated.
  - iii) To consider and resolve that the Clerk investigates installation of a swinging basket for older children outside the play park area, and obtains 3 quotations for purchase and installation.

4. HCV Joint Committee meetings –

- a) To receive minutes of the meetings of the HCV Joint Committee – 19<sup>th</sup> October 2021 and 12<sup>th</sup> January 2022.

**60/22 Use of Community Room by Sutton Primary School**

- 1. To undertake a review of the use of the Community Room by Sutton Primary School. (Agreement attached).
  - a) To consider the continued use of the room by the School.

**61/22 Formal Extension to existing Van Lease.**

- 1. To receive report from the Clerk on the extension.

**62/22 Date of Next Meeting(s)**

Full Council – 23<sup>rd</sup> August 2022

**Members of the public and press are welcome to attend the meeting.**