



**Parish Clerk**  
Mrs R A Hughes FSLCC  
The Glebe  
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**NOTICE OF MEETING:** **Full Council**  
**TIME:** **7.30pm**  
**DATE:** **28<sup>th</sup> June 2022**  
**VENUE:** **The Pavilion, The Brook, Sutton.**

**Planning applications:** All applications can be viewed at [www.eastcambs.gov.uk/online-applications/](http://www.eastcambs.gov.uk/online-applications/), then putting the application number in the search bar.

Dear Sir/Madam

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

*R. Hughes*

Mrs R Hughes  
Clerk to Sutton Parish Council  
22<sup>nd</sup> June 2022

MEMBERS 15 QUORUM: 5

## A G E N D A

**35/22 To receive and note apologies for absence.**

**36/22 To receive declarations of interest**

- a) Councillors to declare any personal interest in any items on the agenda
- b) Councillors to declare any prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- c) Councillors to declare any pecuniary interest in any items on the agenda.

**37/22 Public Participation**

To adjourn the meeting for up to 10 minutes to allow any members of the public and Councillors declaring a prejudicial interest to address the meeting **in relation to the business to be transacted at that meeting**.

**38/22 To approve the minutes as a true record of the meeting of Council held 10<sup>th</sup> May 2022** (Attached)

**39/22 Matters for Information only**

1. Ouse Washes Newsletter. (Attached)
2. Connect Fibre slides (Attached)
3. Cllr Stevens to report on the Police and Crime Commissioner Virtual Round Table Meeting.
4. Public meeting – ECDC re: Home Energy.
5. Notification of Seat Installation at The Orchard by Sutton Conservation Society.
6. ECDC – Youth Strategy (attached)

**40/22 To receive and note the Project Chart and Action Plan** (attached)

**41/22 To receive reports in relation to Sutton from:**

1. Cllr Lorna Dupre – Cambridgeshire County Council (attached)
2. Cllr Lorna Dupre & Cllr Mark Inskip – East Cambridgeshire District Council (attached)

42/22

## Finance

### 1. To approve payments.

#### Online Payments

June	Salaries & expenses	£7432.08
June	Cambs Pension Fund	£824.47
Truelink Ltd	Grass cutting	£517.96
Veolia Ltd	Easi-bins	£153.93
The Copier Warehouse	Photocopying	£103.42
ESPO	Cleaning/Office supplies	£46.08
Centradata Ltd	Support/email host	£85.08
HMRC	Tax & NIC	£1746.70
Canalbs Ltd	Internal Audit YE 2022	£164.27
Glasdon Ltd	Dog bin	£185.93
Briar Security	Glebe alarm	£96.00
UKboilercare	Glebe boiler/gas service	£84.00
FC Construction	Bury Lane Footpath	£16,211.00
SLCC	Training	£240.00
Briar Security	CCTV/Alarm Glebe	£228.00
Haddenham LDB	Drainage rates	£334.40
Ely Skip Hire	Skip Hire – Burial Ground	£141.00
Fenland Fire App	Fire appliance check	£301.44
Ikonic Lifts Ltd	Disabled lift repair	£1072.80
Plantscape	Christmas trees	£2543.52
FC Construction	Bury Lane Footpath	£26,522.00
Briar Security	Pavilion alarm battery	£22.20
ESPO	Cleaning materials	£52.36
Active Med Supplies	Defibrillator and Cabinet	£1769.88

#### Direct Debits

B & CE	Peoples Pension	£249.06
Wavenet	Mobile phones	£107.33
Volkswagen FS	Van lease	£242.99
Southern Electric	Street light electric	£91.83
ECDC	Non-domestic Rates	£595.00
Pozitive Energy	Floodlights	£12.73
Pozitive Energy	Pavilion – Gas	£93.29
Pozitive Energy	Glebe – Gas	£33.16
Pozitive Energy	Pavilion – Electric	£104.11
Pozitive Energy	Glebe – Electric	£128.24
Pozitive Energy	Glebe – Electric	£25.44
Pozitive Energy	Glebe – Electric	£14.56
WAVE	Water rates – Pavilion	£200.18
WAVE	Water rates – Glebe	£46.42
BT	Phone/Internet	£232.85

43/22 Planning

### 1. Planning Applications

- i) 22/00665/FUL. 24 The Brook Sutton. Construction of front porch, two storey side and rear extension, single storey rear extension and extended outbuilding
- ii) 22/00663/FUL. 27 Mepal Road, Sutton. Raised height of dwelling, installation of new first floor windows, and single storey rear extension
- iii) 22/00626/FUL. 121-123 High Street Sutton. Erection of 9 No.dwellings, garages, and associated works following the demolition of the existing dwelling

## **2. Planning Approvals**

- i) 22/00421/LBC. Rectory Farm, 6 Station Road. Sutton. Replacement windows (as indicated on drawings)
- ii) 22/00365/FUL. 34 Garden Close, Sutton. Demolition of existing garage, porch and rear extension. Construction of larger porch and single storey rear and side extensions
- iii) 22/00464/FUL. 39 Mill Field, Sutton. Proposed single storey side extension
- iv) 22/00495/FUL. 22 Pound Lane Sutton. Erect replacement conservatory to rear of property with window and door alterations

## **3. Planning Refusal**

- i) 22/00457/FUL. 68 Bellairs, Sutton. Proposed ground floor rear and side extension
- ii) 22/00510/FUL. 4 Darbys Yard Sutton. Construction of two storey side extension

## **4. Trees**

- i) 22/00623/TRE. Durnford House 7 Station Road Sutton. T1 Robinia - Fell due to poor condition, T2 - T6 - Conifers - Fell as suppressed location = poor condition, T7 Ash - Crown lift by maximum of 2 metres and Crown reduce by maximum of 1.5 metres, T8 Hawthorn - Reduce back from Road by approximately 1 metre, T9 Prunus - Crown reduce by approximately 1 metre due to phone wires and road – Approved

### **44/22 Committees and Working Parties**

#### **1. Finance Working Party -**

- a) To receive notes of the working party – 13<sup>th</sup> June 2022 (attached)
- b) To consider recommendations from the working party.
  - i) To appoint Canalbs Ltd as Internal Auditor for YE 2023 at a cost of £47.50 per hour and 45p per mile.
  - ii) To appoint Norris and Fisher to undertake building valuations on The Glebe, Pavilion, Community Room and Burial Ground shed at a cost of £300 inclusive of VAT and fees.

### **45/22 2022/2023 LHI scheme (The Brook)**

- 1. Clerk to update on progress of the scheme.

### **46/22 Van lease**

- 1. Clerk to up date on situation with the order for the electric van, and extension of the existing van.
- 2. To consider and approve formal extension agreement.

### **47/22 Poors Charity Lease – Recreation Ground.**

- 1. To approve and sign lease

### **48/22 War Memorial**

- 1. To receive a report from Clerk (attached)
- 2. To consider and approve recommendation by Clerk.

### **49/22 Date of Next Meeting(s)**

Full Council - 26<sup>th</sup> July 2022

**Members of the public and press are welcome to attend the meeting.**