



Parish Clerk

Mrs R A Hughes FSLCC
The Glebe
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Sutton
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NOTICE OF MEETING: Full Council
TIME: 7.30pm
DATE: 25th January 2022
VENUE: The Pavilion, The Brook, Sutton.

Planning applications: All applications can be viewed at www.eastcambbs.gov.uk/online-applications/, then putting the application number in the search bar.

Please note: Social distancing and mask wearing (unless seated) is recommended for Members, Staff and Public at this meeting.

Dear Sir/Madam

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

R Hughes

Mrs R Hughes
Clerk to Sutton Parish Council
19th January 2022

MEMBERS 15 QUORUM: 5

A G E N D A

135/22 To receive and note apologies for absence.

136/22 To receive declarations of interest

- a) Councillors to declare any personal interest in any items on the agenda
- b) Councillors to declare any prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- c) Councillors to declare any pecuniary interest in any items on the agenda.

137/22 Public Participation

To adjourn the meeting for up to 10 minutes to allow any members of the public and Councillors declaring a prejudicial interest to address the meeting **in relation to the business to be transacted at that meeting.**

138/22 To approve the minutes of the meeting of Council held 11th January 2022. (Attached)

139/22 Matters for Information only

1. Clerk to report on Floodmobile Event – 17th February 2021

140/22 To receive and note the Resolution Action chart (attached)

141/22 To receive reports in relation to Sutton from:

1. Cllr Lorna Dupre – Cambridgeshire County Council. (attached)

2. Cllr Lorna Dupre & Cllr Mark Inskip – East Cambridgeshire District Council (attached)

142/22 Finance

1. To approve payments.

Online Payments

January	Salaries & expenses	£7653.71
January	Cambs Pension Fund	£810.27
Canalbs Ltd	Internal Audit	£142.50
Truelink Ltd	Grass cutting	£289.80
Veolia Ltd	Easi-bins	£115.56
The Copier Warehouse	Photocopying	£85.06
Parish Online	Annual Subscription	£84.00
Cambs ACRE	Annual membership	£57.00
Datashredders	Confidential paper shredding	£72.00
Centradata Ltd	Exchange online/Email host	£75.60
P Mayo	Plants – war memorial	£12.00
Soft Surfaces	Playpark repairs	£59.40
Ely Skip Hire	Burial Ground Skip	£135.00
CamAlarms LTD	Maintenance Pavilion/Glebe	£208.56

Direct Debits

B & CE	Peoples Pension	£132.29
Pozitive Energy	Pavilion – Gas	£257.58
Pozitive Energy	Glebe – Gas	£141.15
Pozitive Energy	Glebe – Gas	£275.24
Pozitive Energy	Floodlights – electric	£12.73
Pozitive Energy	Pavilion – Gas	£363.20
British Telecom	Phone & Internet	£229.56
ECDC	Non-domestic rates	£585.00
Pozitive Energy	Pavilion – electric	£234.91
Excell	Mobile phones	£143.86
Wave	Water rates – Pavilion	£88.38
Wave	Water rates – Glebe	£15.47
Volkswagen FS	Van lease	£242.99
SSE	Street lights – electric	£101.42
Pozitive Energy	Glebe – Electric	£134.89
Pozitive Energy	Floodlights – Electric	£12.73
Pozitive Energy	Pavilion – Electric	£176.76

2. Sutton Market – Hire of Glebe Hall

1. Council to review hall hire charges for the market

143/22 Planning

1. Planning Applications

- i) 21/01745/RMA. 22 Link Lane Sutton. Erection 1 no. dwelling
- ii) 21/01794/FUL. The Anchor Bury Lane Sutton. Change of use from Public House to flexible E[b] (Cafe), C1 (Guest House) and Sui Generis (Public House), associated alterations and infrastructure
- iii) 21/01721/FUL. 127 High Street Sutton. Proposed two storey rear extension
- iv) 22/00042/FUL. 1 Link Lane Sutton. Conversion of existing garage to annexe accommodation, and construction of alterations to the infrastructure
- v) 22/00057/RMM. Land Rear Of Garden Close Sutton. Reserved Matters for appearance, landscaping, scale and layout for the erection of 51 homes including public open space of previously approved 17/01445/OUM Outline planning application for erection of up to 53 houses to include public open space and details relating to access

2. Planning Approvals

- i) 21/00724/FUL. 32 The Brook Sutton. Single storey extension to side and rear
- ii) 18/01053/OUM. Land Rear Of Garden Close Sutton. Outline planning application for erection of up to 53 houses on land to the east of Sutton to include public open space and details relating to access
- iii) 21/01595/FUL. 3 Brookside Sutton. Proposed conversion of outbuilding plus single storey rear extension

3. Planning Refusals

- i) 21/01592/OUT. Land Adjacent To No. 44 The Row Sutton. Outline application with all matters reserved except access, layout and scale for the erection of three dwellings

4. Planning Appeals

- i) APP/V0510/W/21/3275044. (Land to the Rear of Garden Close, Sutton – The appeal is dismissed (20/01169/RMM))

5. Tree Application

- i) 21/01715/TRE. 6 Sutton Park Sutton. T1 Apple – Fell, T2 Apple – Fell, T3 Yew ring – Trim, T4 Conifer - Reduce height by approximately 2m, T5 Cherry - Crown reduce by 1- 1.5 m

6. ECDC Local Plan – Single Issue Review – Housing Requirements Consultation

- i) To consider consultation and views of the Parish Council to submit. (attached)

144/22 Committees and Working Parties

1. Sports and Recreation Working Party

- a) To receive notes of the working party – 8th December 2021 (attached).
- b) To receive recommendations from the working party
 - i) To purchase three Queen’s Platinum Jubilee benches funded from earmarked CIL reserves to be installed at the following locations;
 - Windmill Walk on the green area that has recently been planted
 - Outside the Bellairs entrance to Sutton Primary school (subject to permission for the school)
 - Corner of Painter’s Lane and The Row (replacing existing bench)

The cost for three benches is roughly £3,300 (ex-VAT) plus the fitting costs.

The council will also need to decide whether it wishes to include the option of a plaque with an inscription
 - ii) To agree to clear and clean the concrete pad and immediately adjacent area at the Old Rec (expectation is the lengthsman can take on this task)
 - iii) To agree in principle to upgrade the path from the Lawn Lane entrance to the concrete pad to a one metre path with concrete edging and asphalt surface and to seek agreement from Sutton Pools Land Charity
 - iv) To purchase and install two heavy duty plastic disability access extended top benches adjacent to the Stirling Way play area, funded from CIL at the cost of £445 plus £60 for ground fixings per bench

2. Neighbourhood Plan Working Party

- a) To receive notes of the working party – 15th December 2022 (attached)

145/22 ECDC – Notification on Decision Notice – Asset of Community Value.

- 1) To consider if the parish council wishes to re-nominate The Chequers (attached)

146/22 Parish Council – Tree Warden Scheme.

1. Receipt of Tree Warden Handbook. (attached)
2. To consider the parish council joining the scheme.

147/22 Date of Next Meeting(s)

22nd February 2022 – Full Council

Members of the public and press are welcome to attend the meeting.