



Parish Clerk

Mrs R A Hughes FSLCC
The Glebe
4 High Street
Sutton
Ely
Cambs
CB6 2RB

Tel: 01353 777189

Email: office@sutton-cambs-pc-gov.uk

NOTICE OF MEETING: Full Council
TIME: 7.30pm
DATE: 26th October 2021
VENUE: Village Hall, Brooklands Centre, The Brook, Sutton.

Please note: Social distancing and mask wearing (unless seated) is recommended for Members, Staff and Public at this meeting.

Dear Sir/Madam

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Mrs R Hughes
Clerk to Sutton Parish Council
20th October 2021

MEMBERS 15 QUORUM: 5

A G E N D A

73/21 To receive and note apologies for absence.

74/21 To receive declarations of interest

- a) Councillors to declare any personal interest in any items on the agenda
- b) Councillors to declare any prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- c) Councillors to declare any pecuniary interest in any items on the agenda.

75/21 Public Participation

To adjourn the meeting for up to 10 minutes to allow any members of the public and Councillors declaring a prejudicial interest to address the meeting **in relation to the business to be transacted at that meeting.**

76/21 Vistry Homes (Linden Homes).

1. To receive presentation from Vistry Homes on phase II of the development.

77/21 Matters for Information only.

1. Cambs & Peterborough Combined Authority Update Issue 6 (attached).

78/21 To approve the minutes of the Full Council meeting of the 28th September 2021. (attached)

79/21 To receive and note the Resolution Action chart (attached)

80/21 To receive reports in relation to Sutton from:

1. Cllr Lorna Dupre – Cambridgeshire County Council. (attached)
2. Cllr Lorna Dupre & Cllr Mark Inskip – East Cambridgeshire District Council (attached)

81/21 Finance

1. To approve payments –

a) Online Payments

October	Salary payments & expenses	£7688.91
LGSS	Pension	£810.27
The Copier Warehouse	Photocopying	£85.06
Veolia	Easi-bins	£92.44
ESPO	Cleaning & Office materials	£107.76
Rialtas Business Solutions	Accounts software	£206.40
MS Electrical	PAT Testing	£92.40
Centradata Ltd	IT Support	£75.60
G & J Peck Ltd	Caretaker PPE	£29.99
Truelink LTD	Grass Cutting	£511.80

b) Direct Debits

The Peoples Pension	Pension	£132.29
ECDC	Non-domestic rates	£585.00
Southern Electric	Street lights	£94.06
Excell	Mobile phones	£143.86
Pozitive Energy	Pavilion Gas	£56.47
Pozitive Energy	Pavilion Electric	£43.30
Pozitive Energy	Glebe Electric	£116.38
Pozitive Energy	Glebe Gas	£18.12
Pozitive Energy	Flood-lights	£13.60

82/21 Planning

1. Planning Approvals

- i) 21/01217/FUL. 27 Mepal Road Sutton. Proposed front porch, internal alterations, reposition garage with conversion and all associated works

2. Planning Applications

- i) 21/01411/FUL. 5 Eastwood Close Sutton. Demolition of conservatory and shed, removal of internal garden wall, construction of rear extension, cement timber-effect board to replace existing weatherboards on first floor
- ii) 21/01287/FUL. 16 Sutton Park Sutton. Single storey rear extension, garage conversion, internal and external alterations
Amendment received description now reads: "Single storey rear extension, garage conversion, internal and external alterations to facilitate proposed integral annexe"
- iii) CCC/20//FUL. Mepal Reservoir, Land Off Blaby's Drove, Sutton Gault. Construction of irrigation reservoirs by the extraction and export of sand and gravel; silt lagoons; mineral processing plant; weighbridge; temporary buildings and use of existing access onto the A142 Chatteris Road between the Mepal Outdoor Centre and Hiams Bridge
The applicant has now submitted revised or additional information or plans which can be found on our website using the following link <http://planning.cambridgeshire.gov.uk> by entering the relevant application reference number

3. Planning Withdrawals

- i) 21/01129/FUL. 85 The Row Sutton. Erection of two-storey side extension and single-storey front extension

4. Planning Appeals

- i) 21/00019/REFAPP. Land To The Rear Of Garden Close Sutton. Reserved matters for Outline planning application 17/01445/OUM for erection of up to 53 houses to include public open space and details relating to access

5. Tree Applications

- i) 21/01266/TRE. 9 Eastwood Close Sutton. T1 Weeping Willow - Re-pollard to previous points

83/21 Committees and Working Parties

1. Personnel Committee – 5th October 2021 (attached)
 - a) To note minutes of meeting.
2. Neighbourhood Plan working party – 11th October 2021.
 - a) To receive notes from the meeting of 11th October 2021. (attached)
3. Finance and Reporting working party – 18th October 2021
 - a) To receive notes from the meeting of 18th October 2021. (attached)
4. Sports and Recreation Working Party – 4th October 2021
 - a) To receive notes from the meeting of 4th October 2021 (attached)
 - b) To consider and approve recommendation from the working party
 - i) To agree to proceed with the proposal to upgrade the Bury Lane footpath between 4 Bury Lane and Holbrook Farm, as a one metre path with concrete edging and red asphalt funded from CIL reserves. Detailed process to be determined by the Clerk and brought back to full council for final decision.
5. To consider additions to membership of Parish Council working parties. (Report attached)

84/21 Code of Conduct

1. To receive the revised Model Councillor Code of Conduct 2020 and guidance notes (attached).
2. To adopt Model Councillor Code of Conduct 2020. (attached)

85/21 Provision of a Defibrillator at The Glebe

1. Request from resident/Glebe hirer for a defibrillator at The Glebe.
2. To receive report from Assistant Clerk on suitability and cost. (attached)
3. To consider provision and budget for installation of a defibrillator.

86/21 ECDC Conference. – Climate Change Conference.

1. Invitation to ECDC Climate Change Conference.
2. To consider if the Parish Council wishes to make a pledge.

87/21 Sutton Open Spaces Group.

1. To consider and approve planting scheme for Windmill Walk public open space.
 - a) Report from Open Spaces group (attached)
 - b) Report from Clerk (attached)
2. To consider grant application (retrospective) for plants for Windmill Walk public open space.

88/21 Sutton Pepperpot – Christmas Edition.

1. To consider and approve a second page for the parish council, at a cost of £50.00
2. To consider and approve the £50 donation towards the Christmas Edition.

89/21 ECDC – Bus Services and Cycling and Walking Routes Consultation.

1. To receive details of consultation (Attached)
2. To consider a response to the list under review.

90/21 Date of Next Meeting(s)

Full Council – 23rd November 2021.

Members of the public and press are welcome to attend the meeting.