Sutton Parish Council

Budget & Precept

2020 -2021

Approved 14th January 2020

Sutton Parish Council 2019/2020Current Year
Annual Budget - By Centre
Note: Proposed 2020/2021 Budget

		2018/2019 Last Year		2019/2020 Current Year				2020/2021 (Next Year)		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
100	**Administration**									
1076	Precept	131,721	131,721	136,054	136,054	136,054	0	138,775	0	0
1140	Employer Pension Contrib. Inco	0	-945	0	0	0	0	0	0	0
1230	Photocopier	0	87	0	31	50	0	35	0	0
1250	Hire of Projector	50	55	50	30	50	0	40	0	0
2020	Refund	0	57	0	0	0	0	0	0	0
	Total Income	131,771	130,975	136,104	136,115	136,154	0	138,850	0	0
4650	Connections Bus	7,500	5,865	8,514	2,838	8,514	0	10,027	0	0
	Direct Expenditure	7,500	5,865	8,514	2,838	8,514	0	10,027	0	0
4000	Office Staff Cost	44,011	44,194	45,500	34,223	45,500	0	46,800	0	0
4010	Time bank Coordinator salary	0	0	0	0	3,329	0	13,315	0	0
4015	Employee Expenses	200	118	150	122	170	0	210	0	0
4020	Employer NIC	5,050	4,629	5,250	3,899	5,000	0	5,250	0	0
4045	Cambs ACRE PAYE	200	0	148	148	148	0	150	0	0
4050	Employer Pension Contrib Costs	12,119	10,939	13,000	9,465	12,500	0	8,000	0	0
4055	Facilities Staff	19,208	19,623	22,000	16,283	21,500	0	22,820	0	0
4065	Facilities Overtime	1,000	301	1,000	441	1,000	0	1,000	0	0
4075	Lengthsman Staff	11,110	10,357	11,470	9,956	11,470	0	12,955	0	0
4080	Apprentice Admin Asst	0	0	0	1,881	3,250	0	10,140	0	0
4085	Youth service staff	2,500	0	0	0	0	0	0	0	0
4120	Subscriptions	1,200	1,239	1,200	1,036	1,300	0	1,500	0	0
4125	Training/Conferences	1,750	851	1,750	955	1,750	0	2,000	0	0

Continued on next page

Sutton Parish Council 2019/2020Current Year
Annual Budget - By Centre
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		2018/2019 Last Year		2019/2020 Current Year				2020/2021 (Next Year)		
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4135	Phone/Internet	1,200	1,299	1,200	390	1,000	0	1,300	0	0
4140	Admin Costs	850	700	850	633	850	0	850	0	0
4145	Photocopier	1,000	1,066	1,000	786	1,000	0	1,250	0	0
4150	Data Protection Fee	35	100	40	0	40	0	40	0	0
4155	Computer Equip & Support	1,500	958	1,500	1,841	2,225	0	1,500	0	0
4160	Insurance	6,050	5,005	6,050	0	6,050	0	6,100	0	0
4175	ICCM	90	90	95	95	95	0	95	0	0
4180	Election costs	0	0	0	200	200	0	0	0	0
4580	Licence: The Glebe	180	180	180	180	180	0	180	0	0
4620	Asset Replacement Fund	0	0	0	80	0	0	0	0	0
	Overhead Expenditure	109,253	101,648	112,383	82,614	118,557	0	135,455	0	0
	100 Net Income over Expenditure	15,018	23,462	15,207	50,663	9,083	0	-6,632	0	0
6000	plus Transfer From EMR	0	0	0	80	0	0	0	0	0
	Movement to/(from) Gen Reserve	15,018	23,462	15,207	50,743	9,083		(6,632)		
150	**Finance**									
1090	Interest Rcvd	1,000	2,257	1,000	-880	1,000	0	1,500	0	0
1100	Income from RBL Lease	1,500	750	1,500	1,500	1,500	0	1,500	0	0
1150	Community Infrastructure Levy	0	5,921	0	24,292	24,292	0	0	0	0
1260	Income from youth service	2,500	0	0	0	0	0	0	0	0
1270	Rent of site (Kebab Van)	0	1,000	1,000	0	0	0	0	0	0
	Total Income	5,000	9,928	3,500	24,912	26,792	0	3,000	0	0
4100	Audit Fees	1,000	605	700	116	700	0	900	0	0

Continued on next page

Sutton Parish Council 2019/2020Current Year
Annual Budget - By Centre
Note: Proposed 2020/2021 Budget

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4110	Loan Repayments	17,644	17,644	16,999	8,580	16,999	0	16,354	0	0
4140	Admin Costs	72	134	100	95	150	0	150	0	0
	Overhead Expenditure	18,716	18,383	17,799	8,791	17,849	0	17,404	0	0
	150 Net Income over Expenditure	-13,716	-8,455	-14,299	16,121	8,943	0	-14,404	0	0
6001	less Transfer To EMR	0	5,921	0	24,292	24,292	0	0	0	0
	Movement to/(from) Gen Reserve	(13,716)	(14,376)	(14,299)	(8,171)	(15,349)		(14,404)		
200	**Communications & PR**									
4200	Newsletter	215	225	225	225	225	0	225	0	0
4210	Website	390	545	390	1,398	1,500	0	600	0	0
4225	PR	50	49	50	0	50	0	50	0	0
	Overhead Expenditure	655	819	665	1,623	1,775	0	875	0	0
	Movement to/(from) Gen Reserve	(655)	(819)	(665)	(1,623)	(1,775)		(875)		
250	**Grants Made**									
4300	Section 137	0	1,162	0	0	0	0	0	0	0
4310	Minor Grants Scheme	2,250	2,826	2,000	1,675	2,000	0	2,250	0	0
	Overhead Expenditure	2,250	3,988	2,000	1,675	2,000	0	2,250	0	0
	Movement to/(from) Gen Reserve	(2,250)	(3,988)	(2,000)	(1,675)	(2,000)		(2,250)		
300	**Play Area/ Open Space**									
1240	CCF Grant - Play area	0	57,242	0	0	0	0	0	0	0
	Total Income	0	57,242	0	0	0	0	0	0	0

Continued on next page

Sutton Parish Council 2019/2020Current Year

Annual Budget - By Centre

Note: Proposed 2020/2021 Budget

		2018/2019 Last Year		2019/2020 Current Year				2020/2021 (Next Year)		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4025	Groundsman	500	439	500	410	500	0	500	0	0
4400	Repairs & Maintenance	6,390	64,636	1,000	38	1,000	0	1,000	0	0
4405	ROSPA & ECDC Inspection	250	188	350	150	350	0	350	0	0
	Overhead Expenditure	7,140	65,263	1,850	598	1,850	0	1,850	0	0
	300 Net Income over Expenditure	-7,140	-8,022	-1,850	-598	-1,850	0	-1,850	0	0
6000	plus Transfer From EMR	0	4,390	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	(7,140)	(3,632)	(1,850)	(598)	(1,850)		(1,850)		
310	**Highway and Conservation**									
1105	Income from Agency Services	1,814	1,814	1,814	1,814	1,814	0	1,814	0	0
1125	Income from Recycling Area	450	450	0	0	0	0	0	0	0
2010	Christmas tree donation	440	348	440	75	200	0	75	0	0
	Total Income	2,704	2,612	2,254	1,889	2,014	0	1,889	0	0
5035	PFHI 2018	0	500	0	0	0	0	0	0	0
5040	Tree surveys	0	0	575	575	575	0	0	0	0
	Direct Expenditure	0	500	575	575	575	0	0	0	0
2000	Christmas Trees/lights	1,485	2,006	2,006	2,062	2,006	0	2,006	0	0
4430	Agency Services Costs	1,814	1,092	1,814	960	1,814	0	1,814	0	0
4435	Street Lighting	400	527	400	692	1,000	0	1,000	0	0
4440	Street Furniture	0	1,535	0	0	0	0	0	0	0
4450	Local Highway Improvement	0	-3,576	0	0	8,191	0	0	0	0
5025	Sutton Spring Clean	50	-73	50	0	50	0	50	0	0

Continued on next page

Sutton Parish Council 2019/2020Current Year
Annual Budget - By Centre
Note: Proposed 2020/2021 Budget

Code	Description	2018/2019 Last Year Budget	2018/2019 Last Year Actual	2019/2020 Current Year Total	2019/2020 Current Year Actual YTD	2019/2020 Current Year Projected	2019/2020 Current Year Committed	2020/2021 (Next Year) Agreed	2020/2021 (Next Year) EMR	2020/2021 (Next Year) Carried Forward
	Overhead Expenditure	3,749	1,512	4,270	3,714	13,061	0	4,870	0	0
	310 Net Income over Expenditure	-1,045	600	-2,591	-2,399	-11,622	0	-2,981	0	0
6000	plus Transfer From EMR	0	5,667	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	(1,045)	6,267	(2,591)	(2,399)	(11,622)		(2,981)		
320	**Neighbourhood Planning**									
1180	NP Grant Rcvd	0	6,517	0	0	0	0	0	0	0
	Total Income	0	6,517	0	0	0	0	0	0	0
4465	NP Research	0	7,037	0	-495	0	0	0	0	0
	Overhead Expenditure	0	7,037	0	-495	0	0	0	0	0
	Movement to/(from) Gen Reserve	0	(520)	0	495	0		0		
330	**Burial Ground**									
1185	Income from Burials	1,400	2,276	1,500	755	1,500	0	1,500	0	0
	Total Income	1,400	2,276	1,500	755	1,500	0	1,500	0	0
4400	Repairs & Maintenance	500	1,106	500	62	200	0	400	0	0
4470	Burial Ground Skip Hire	700	795	700	192	600	0	700	0	0
4480	Garden of Remembrance	0	16	0	0	0	0	0	0	0
4485	Non-domestic Rates Expenses	300	274	300	252	300	0	300	0	0
	Overhead Expenditure	1,500	2,190	1,500	506	1,100	0	1,400	0	0
	Movement to/(from) Gen Reserve	(100)	86	0	250	400		100		

Continued on next page

		2018/2019 Last Year		2019/2020 Current Year				2020/2021 (Next Year)		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
340	**Allotments**									
1190	Income from Rent	2,309	2,311	2,309	2,500	2,517	0	2,517	0	0
1195	Income: Allotment Drain Rates	350	0	350	363	350	0	350	0	0
1200	Income from Admin	40	40	40	38	40	0	40	0	0
	Total Income	2,699	2,351	2,699	2,901	2,907	0	2,907	0	0
4140	Admin Costs	40	40	40	0	40	0	40	0	0
4500	Rent	1,800	1,800	1,800	900	1,800	0	1,800	0	0
4505	Allotment Drainage Rates	350	0	326	326	326	0	350	0	0
	Overhead Expenditure	2,190	1,840	2,166	1,226	2,166	0	2,190	0	0
	Movement to/(from) Gen Reserve	509	511	533	1,676	741		717		
350	**Facilities Services**									
4520	Safety & Security	1,300	1,621	1,400	914	1,400	0	1,600	0	0
4525	Cleaning Materials	900	831	800	436	600	0	800	0	0
4530	Sanitation	1,300	1,553	1,350	1,508	1,500	0	1,550	0	0
4630	Health & Safety Clothing	100	72	100	45	100	0	100	0	0
4640	Lengthsman equipment	150	99	250	218	250	0	250	0	0
	Overhead Expenditure	3,750	4,176	3,900	3,121	3,850	0	4,300	0	0
	Movement to/(from) Gen Reserve	(3,750)	(4,176)	(3,900)	(3,121)	(3,850)		(4,300)		
360	**Community Room**									
1190	Income from Rent	950	550	500	579	600	0	650	0	0

Continued on next page

Sutton Parish Council 2019/2020Current Year

Annual Budget - By Centre

Note: Proposed 2020/2021 Budget

		2018/2019 Last Year		2019/2020 Current Year				2020/2021 (Next Year)		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
	Total Income	950	550	500	579	600	0	650	0	0
4400	Repairs & Maintenance	100	0	0	0	0	0	0	0	0
4485	Non-domestic Rates Expenses	570	540	570	497	570	0	570	0	0
4545	Electricity	200	86	100	103	150	0	150	0	0
	Overhead Expenditure	870	626	670	600	720	0	720	0	0
	Movement to/(from) Gen Reserve	80	(76)	(170)	(21)	(120)		(70)		
400	**Football Pitches**									
4400	Repairs & Maintenance	1,000	1,037	1,000	0	1,000	0	1,000	0	0
4490	Grass Cutting	1,400	1,384	1,400	1,281	1,400	0	1,400	0	0
	Overhead Expenditure	2,400	2,421	2,400	1,281	2,400	0	2,400	0	0
	Movement to/(from) Gen Reserve	(2,400)	(2,421)	(2,400)	(1,281)	(2,400)		(2,400)		
420	**Playing Field & Paddock**									
4490	Grass Cutting	900	1,103	900	810	900	0	900	0	0
4500	Rent	225	191	225	-191	225	0	225	0	0
	Overhead Expenditure	1,125	1,294	1,125	619	1,125	0	1,125	0	0
	Movement to/(from) Gen Reserve	(1,125)	(1,294)	(1,125)	(619)	(1,125)		(1,125)		
440	**Pavilion**									
1190	Income from Rent	8,500	6,625	5,500	3,978	5,500	0	6,000	0	0
	Total Income	8,500	6,625	5,500	3,978	5,500	0	6,000	0	0

Continued on next page

Sutton Parish Council 2019/2020Current Year

Annual Budget - By Centre

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		2018/2019 Last Year		2019/2020 Current Year				2020/2021 (Next Year)		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4400	Repairs & Maintenance	1,750	1,675	0	356	0	0	0	0	0
4485	Non-domestic Rates Expenses	2,500	2,352	2,500	2,165	2,500	0	2,500	0	0
4550	Utilities	4,000	3,664	4,000	1,924	3,500	0	3,500	0	0
	Overhead Expenditure	8,250	7,691	6,500	4,444	6,000	0	6,000	0	0
	440 Net Income over Expenditure	250	-1,066	-1,000	-466	-500	0	0	0	0
6000	plus Transfer From EMR	0	1,425	0	243	0	0	0	0	0
	Movement to/(from) Gen Reserve	250	359	(1,000)	(223)	(500)		0		
460	**Brooklands Centre**									
4400	Repairs & Maintenance	1,000	454	500	0	1,000	0	1,000	0	0
	Overhead Expenditure	1,000	454	500	0	1,000	0	1,000	0	0
	Movement to/(from) Gen Reserve	(1,000)	(454)	(500)	0	(1,000)		(1,000)		
480	**The Glebe**									
1190	Income from Rent	17,000	22,024	17,000	12,732	17,000	0	18,000	0	0
1235	Refund - Utilities	0	195	0	158	158	0	0	0	0
	Total Income	17,000	22,219	17,000	12,890	17,158	0	18,000	0	0
4400	Repairs & Maintenance	3,313	3,361	0	8,875	0	0	0	0	0
4485	Non-domestic Rates Expenses	2,900	2,832	2,900	2,607	2,900	0	2,900	0	0
4550	Utilities	4,000	2,633	4,000	2,451	3,500	0	3,500	0	0
	Overhead Expenditure	10,213	8,826	6,900	13,933	6,400	0	6,400	0	0
	480 Net Income over Expenditure	6,787	13,393	10,100	-1,043	10,758	0	11,600	0	0

Continued on next page

Sutton Parish Council 2019/2020Current Year

Annual Budget - By Centre

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6000	plus Transfer From EMR	0	3,359	0	7,806	0	0	0	0	0
	Movement to/(from) Gen Reserve	6,787	16,753	10,100	6,763	10,758		11,600		
500	**Contingencies Earmarked Funds**									
4610	Contingency	5,000	0	2,459	0	5,000	0	2,500	0	0
4620	Asset Replacement Fund	1,000	397	0	390	1,000	0	0	0	0
	Overhead Expenditure	6,000	397	2,459	390	6,000	0	2,500	0	0
6000	plus Transfer From EMR	0	189	0	5	0	0	0	0	0
	Movement to/(from) Gen Reserve	(6,000)	(208)	(2,459)	(385)	(6,000)		(2,500)		
520	**Vehicles**									
5030	Van Insurance	500	442	487	487	487	0	500	0	0
	Direct Expenditure	500	442	487	487	487	0	500	0	0
5000	Lease of vehicle	2,430	2,652	2,430	1,822	2,430	0	2,430	0	0
5020	Fuel for vehicle	400	218	400	-218	300	0	300	0	0
	Overhead Expenditure	2,830	2,870	2,830	1,605	2,730	0	2,730	0	0
	Movement to/(from) Gen Reserve	(3,330)	(3,313)	(3,317)	(2,091)	(3,217)		(3,230)		
530	**Time Banking**									
1210	Innovate & Cultivate Grant	0	0	11,039	0	11,039	0	0	0	0
	Total Income	0	0	11,039	0	11,039	0	0	0	0
	Movement to/(from) Gen Reserve	0	0	11,039	0	11,039		0		

Continued on next page

Sutton Parish Council 2019/2020Current Year
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Total Budget Income	170,024	241,294	180,096	184,020	203,664	0	172,796	0	0
Expenditure	189,891	238,243	179,493	130,143	198,159	0	203,996	0	0
Net Income over Expenditure	-19,867	3,051	603	53,877	5,505	0	-31,200	0	0
plus Transfer From EMR	0	15,030	0	8,134	0	0	0	0	0
less Transfer To EMR	0	5,921	0	24,292	24,292	0	0	0	0
Movement to/(from) Gen Reserve	(19,867)	12,160	603	37,719	(18,787)		(31,200)		