

Sutton Parish Council

Budget Proposal for 2020/2021



The Budgeting Process

- Every year in January the Parish Council needs to agree the Precept for the next financial year
- The Finance Working Party reviews the council's spending commitments and creates a draft budget for the next financial year
- The council needs to agree the budget for the next financial year
- The council then agrees the Precept, which together with other income and drawings from Reserves, needs to cover the planned expenditure

Backdrop to 2020/2021 Budget

- Very healthy level of Reserves, no need to increase
 - General Reserves of £97,874.00 at 31st March 2019
 - But planned £13,787 draw from Reserves in current year (plus £5,000 Contingencies to give £18,787)
- Developing a five year Facilities maintenance plan
 - Primarily funded by CIL contributions minimising funding from Council Tax
- Timebank Coordinator and Apprentice staff costs
 - Full year cost needs to be included in 2020/2021 budget
 - £11,039 Innovate & Cultivate grant to offset cost initially

Recommendation for Precept

- Last year agreed precept of **£136,054.00**
 - Resulting in Council Tax of £100.35
- Proposal for 2020-2021:
 - Precept increase would be **£136,054 to £138,775**
 - Council Tax would rise to **£102.32 (+2.0%)**
 - Drawing **£28,700** from Reserves to support budget (plus £2,500 Contingencies)
- Proposal is able to support the agreed new initiatives whilst maintaining existing services

Key Budget Changes 2020/21 (1)

- Continuing with current Connections Bus service
 - £8,514 (2019/20) to £10,027.00 (2020/21)
- Kebab Van
 - reduction of £1,000 on income
- Time Bank Co-ordinator
 - New part-time member of staff, initial grant funding but need to further funding to become sustainable
- Apprentice
 - Agreed increased pay rate for 2020/21

Key Budget Changes 2020/21 (2)

- Income from hiring facilities
 - Increase Community Room income from £500 to £650
 - Increase Pavilion income from £5,500 to £6,000
 - Increase The Glebe income from £17,000 to £18,000

Earmarked Reserves 2020/21

- | | |
|---|-----------|
| • Footpath Link (St Andrews/The Orchards) | £4,800.00 |
| • LHI 2018/19 | £ 973.00 |
| • PLHI 2018/2019 | £5,818.00 |
| • LHI 2020/2021 (MVAS) | £1,000.00 |
| • Burial Ground (new site) | £4,000.00 |
| • Asset Replacement | £1,000.00 |
| • Hanging baskets (Plantscape) | £2,268.40 |

CIL Reserve Allocation 2020/2021

- The Glebe – Maintenance £5,000.00
- Pavilion – Maintenance £3,000.00
- Community Room – Maintenance £2,000.00
- Brooklands Centre – Maintenance £1,000.00
- Parish Office alterations (approx.) £3,500.00

Overall summary for 2020/21

- Difference in projected income versus expenditure supported from General Reserves
 - Also supported by use of CIL funds for major maintenance items
- Reserves projected to be approximately £79,086 at end of this financial year
- Reserves projected to be approximately £51,572 at end of next financial year

*if full Contingencies spent each year

Medium Term Outlook

- Short term funding from Reserves but not sustainable in the medium term
- **Short term mitigation:** Investigate additional funding streams for Timebank Coordinator
- **Medium term mitigation:** Council Tax base expected to grow due to development
 - Around 300 homes with Linden Homes and Garden Close developments
 - 18% Council Tax based increase (approx. £25,000)